

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
CONDITIONS OF APPROVAL**

SPONSORING ORGANIZATION: Paul Maurer Shows

EVENT: Kimball Park “Spring” Carnival

DATE OF EVENT: April 16, 2026 – April 19, 2026

APPROVALS:

COMMUNITY DEVELOPMENT	YES [x]	NO []	SEE CONDITIONS [x]
COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS []
ENGINEERING	YES [x]	NO []	SEE CONDITIONS []
FINANCE	YES [x]	NO []	SEE CONDITIONS []
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS [x]
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

FIRE (619) 336-4550

**INSPECTION REQUIRED
\$1,378.00**

The total fee amount for all Fire Department permits is one thousand three hundred and seventy-eight dollars (\$1,378.00). Fees can only be waived by the City Council. Multi-day Carnivals \$1,025.00, Tents \$353.00. Additional fees may apply if after-hours inspection and large tents or canopies are required or used. A meeting is requested with the organization

Stipulations required by the Fire Department for this event are as follows:

- 1) Access to the area to be maintained at all times, entrances, and emergency roadways
- 2) Fire Department access into and through event areas is to be maintained at all times. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 13 feet 6 inches. Please see the park supervisor for the fire lanes required through the park
- 3) Fire Department access into and through the carnival and game areas is to be maintained at all times

- 4) Access to Morgan and Kimball Towers to be maintained at all times, to both entrances and Fire Department connections for fire sprinkler systems, standpipes, etc.
- 6) Fire Hydrants shall not be blocked or obstructed
- 7) Participants on foot are to move immediately to the sidewalk upon the approach of emergency vehicle(s)
- 8) Vehicles in the roadway are to move immediately to the right upon the approach of emergency vehicle(s)
- 9) Vehicles shall be isolated from contact with the tents, canopies, or membrane structures. Vehicles shall be at least **20** feet away from tents, canopies, and membrane structures
- 10) Exit doorways shall be evaluated for compliance by the city building official. Occupancy load may be necessary as the organization is proposing a fence around the perimeter
- 11) Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and at other locations as necessary to clearly indicate the direction of egress when the exit serves an occupant load of 50 or more. Exits, aisles, and passageways shall not be blocked or have their minimum clear width obstructed in any manner
- 12) The arrangement of aisles shall be subject to approval by the building and fire code official, and shall be maintained clear at all times during occupancy
- 13) The floor surface and grounds outside shall be kept clear of combustible waste. Such waste shall be stored in approved containers until removed from the premises
- 14) Smoking shall not be permitted in the amusement area. Approved "No Smoking" signs shall be conspicuously posted
- 15) Internal combustion power sources that may be used for "Emergency Power" shall be of adequate capacity to permit **uninterrupted operation** during normal operating hours
- 16) Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing, or an enclosure
- 17) A drip pan shall be used to capture oils and fuel lost during normal operation

- 18) Any electrical power used is to be properly grounded and approved. Extension cords shall be used as "Temporary Wiring" only, and shall be protected so as not to create a tripping hazard to the public. **Consult the building official for requirements and inspection of possible temporary power/electrical, if necessary**
- 19) A Fire Department Permit is required for the carnival. A permit must be requested and all necessary information provided to the Fire Department at least 14 days prior to the event. Permit fee is one thousand twenty-five dollars (\$1,025). Fees can only be waived by the City Council.
- 20) A fire safety inspection is to be conducted by the Fire Department prior to the operations of the carnival. Inspection to include all rides, the cooking area, etc. **Required inspections taking place after hours, holidays, and weekends will be assessed a minimum of one hundred ninety-four (\$194.00) dollars.** Please contact the National City Fire Department to arrange an inspection time. Periodic inspections will be conducted by the National City Fire Department for this event. **Additional hours after the first two hours shall be billed at \$191.00 per hour**
- 21) Cooking area to have one 2A:10BC. If grease or oil is used in cooking, a 40:BC or class "K" fire extinguisher will be required. All fire extinguishers are to have a current State Fire Marshal Tag attached.
- 22) If tents or canopies are used, tents having an area in excess of 200 square feet and or canopies in excess of 400 square feet or multiple tents and or canopies placed together equaling or greater than the above stated areas, are to be used; they shall be flame-retardant treated with an approved State Fire Marshal seal attached. A ten-foot separation distance must be maintained between tents and canopies. A permit from the Fire Department must be obtained. ***Cooking shall not be permitted under tents or canopies unless the tents or canopies meet "State Fire Marshal approval for cooking.*** Certificate of State Fire Marshal flame resistance shall be provided to the National City Fire Department if applicable. Fees can only be waived by the City Council.

Canopies:

0 – 400 sf -	\$0
401 – 500 sf -	\$353.00
501 – 600 sf -	\$393.00
601 – 700 sf -	\$512.00

Tents:

0 –200 sf -	\$353.00
201 – (+) sf -	\$671.00

Note: **PLEASE CONTACT THE DEPUTY FIRE MARSHAL WITH ANY QUESTIONS SURROUNDING TENTS AND CANOPIES**

POLICE DEPARTMENT

During last year’s event, the police department had to deal with several incidents as a result of this event. In addition to the listed number of officers below, the National City Patrol Division will be notified so they can provide extra patrol during unobligated time.

The following are the hours that the officers will be working during the time the event is open to the public:

- Thursday 04/16/2026: Three Officers from 1600 hours to 2300 hours for a total of 7 hours each.
- Friday 04/17/2026: Three Officers from 1600 hours to 0000 hours for a total of 8 hours each.
- Saturday 04/18/2026: Three Officers 1300 hours to 0000 for a total of 11 hours each.
- Sunday 04/19/2026: Three Officers 1300 hours to 2300 hours for a total of 7 hours each

Total hours worked: 99.00

Hourly Loaded OT Rate for an officer: \$96.94

Cost for event: \$9,597.06

PUBLIC WORKS (619)366-4580

Streets Division

Item	Description	Per Unit	Units	Subtotal
1	No parking signs	\$1.49	18	\$26.82
2	1 Employee to set up no parking signs	\$75.47	2	\$150.94
3	1 Employee to pick up no parking signs	\$75.47	2	\$150.94
4	City truck	\$22.76	4	91.04
TOTAL				\$419.74

Facilities Division

No comments

Parks Division

No comments

COMMUNITY DEVELOPMENT

Planning

1. All activities shall comply with the limitations in Table III of NCMC Title 12 (Noise).
2. Lights shall face away from residential properties.

Building

1. No new electrical, mechanical, or plumbing work is permitted for this event. If there is new work being proposed, please contact the Building Department to obtain proper permits.
2. The proposed generators must be located a minimum of 5 feet from any building or enclosure (i.e. tents) to allow for proper ventilation. Any power cords running from the generators or any electrical outlets must be properly secured and covered to avoid trip hazards.
3. It is the owner/operator's responsibility to adhere to accessibility requirements.
4. It is the owner/operator's responsibility to obtain all necessary approvals from the other City/County agencies.

Samuel Marrinan, CBO
Building Official
smarrinan@nationalcityca.gov
619-336-4351

Neighborhood Services

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

Display of banners -- Banners are allowed on site for event but must be removed immediately thereafter event completion. If you wish to place banners in any location other than on-site, you must get approval from the property/business owner where you intend to display the banner.

COMMUNITY SERVICES

No comments received

ENGINEERING

No comments

FINANCE

No comments received

RISK MANAGER (619) 336-4370

Risk Management has reviewed the above captioned request to for the issuance of a Temporary Use Permit. It is recommended that as a condition of the issuance of the permit that the following documents must be provided by the Security and Crowd Control (One Shield Security Services):

- A valid copy of the Certificate of Liability Insurance.
- That the insurance policy must have a combined single limit of no less than \$1,000,000.00 (ONE MILLION DOLLARS) and \$2,000,000.00 (TWO MILLION DOLLARS) in aggregate that would cover the date and location of the event.
- The applicant must provide a separate additional insured endorsement wherein it notes as the additional insured as “The City of National City, its officials, agents, employees, and volunteers”.
- That the insurance company issuing the insurance policy must have an A.M. Best’s Guide Rating of A: VII and that the insurance company is a California admitted company; if not, then the insurance policy must be submitted to the Risk Management Department for review and approval prior to the issuance of the Temporary Use Permit.
- The Certificate Holder must reflect:
City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA. 91950-4301

It should be noted that the Indemnification and Hold Harmless Agreement were properly executed by the applicant at the time the Special Event Application was submitted.