



January 27, 2026

Danielle Ghio, Director of Library Services  
National City Public Library  
1401 National City Blvd  
National City, CA 91950

Dear Director of Library Services Danielle Ghio:

We are pleased to approve the grant application for the LATL Summer 2026 project for a total of \$6,428 in state grant funds. National City Public Library will receive \$6,428 of the award upon execution and approval of the grant agreement, certification, and claim forms.

Hard copies of this correspondence will not follow. Keep the entirety of the correspondence for your files and consider these award materials your original documents.

This grant is governed by the attached Grant Agreement and Certification of Compliance, which includes the project period, reporting requirements, and payment schedule. Your approved budget is attached and can also be found in our grant management system. Login to view and manage your grant here: [www.gotomygrants.com](http://www.gotomygrants.com).

Please sign the claim and certification forms at the back of your award packet using the DocuSign system. Should you have any questions regarding the use of DocuSign please contact your grant monitor.

Upon receipt of a completed claim form that is free of errors or inaccurate information, the State Library processes it for routing to the Office of the State Controller which ultimately issues the check. The total time for the claim form to be processed, routed, payment issued, and mailed can be up to eight weeks, but is often a shorter timeframe. If you still have not received payment after eight weeks, please contact your grant monitor.

The Grant Monitor assigned to your project is Robyn McCreight. Robyn is available to assist you throughout the year and can be reached via email at [robyn.mccreight@library.ca.gov](mailto:robyn.mccreight@library.ca.gov). Please stay in touch with your Grant Monitor throughout the award period. Read the enclosed award packet thoroughly and contact your Grant Monitor if you have any questions.

Best wishes for a successful project.

Respectfully yours,

Signed by:  
  
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Greg Lucas  
California State Librarian

Library – Courts Building  
P.O. Box 942837  
Sacramento, CA 94237-0001

916-323-9759  
[csl-adm@library.ca.gov](mailto:csl-adm@library.ca.gov)  
[www.library.ca.gov](http://www.library.ca.gov)

**THE BASICS – YOUR GRANT AWARD**

The following provides all the basic information about your grant and managing your grant.

Award #:	LATL25-42A
Library/Organization:	National City Public Library
Project Title:	LATL Summer 2026
Award Amount:	\$6,428
Start Date:	February 1, 2026
End Date:	January 31, 2027
Please understand that it can take from six to eight weeks before grant funds are delivered. If you have not received your payment after eight weeks, please contact your grant monitor.	

**REPORTING**

Lunch at the Library participants are required to provide financial and narrative reports as outlined in the grant terms and conditions (May 30, 2026, August 30, 2026, November 30, 2026, and Outputs Forms and Outcomes Surveys due September 10, 2026); final financial and narrative reports by February 28, 2027; and updates upon request. Reports will be submitted to the grant management system here: [www.gotomygrants.com](http://www.gotomygrants.com).

**PAYMENTS**

Please note this clarification regarding payments. Grant payments will be made based on the payment schedule laid out in the Grant Term and Award Documentation. See item 41 in the Terms and Conditions to view the payment schedule for your grant.

**CONTACT**

We want your project to be successful. Please work with the grant monitor and project consultant in implementing your project:

Grant Monitor:	Robyn McCreight
Monitor Phone Number:	916-603-6716
Monitor Email Address:	Robyn.mccreight@library.ca.gov
Project Consultant	Kaela Villalobos
Consultant Email Address	kaela.villalobos@library.ca.gov

Cc:  
 Kimberly Stephenson, [kstephenson@nationalcityca.gov](mailto:kstephenson@nationalcityca.gov)  
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