

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
CONDITIONS OF APPROVAL**

SPONSORING ORGANIZATION: Urban Restoration Counseling Center

EVENT: Butterfly Release Project

DATE OF EVENT: October 1, 2022

APPROVALS:

COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS [x]
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS [x]
FINANCE	YES [x]	NO []	SEE CONDITIONS []
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS []
ENGINEERING	YES [x]	NO []	SEE CONDITIONS []
COMMUNITY DEVELOPMENT	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

PUBLIC WORKS (619)366-4580

Streets Division

No involvement

Parks Division

1. Three hours for set up on Thursday 9/29/2022 to mark irrigation valve boxes and paint a fire lane at regular pay @ \$66.98=\$200.94
2. One staff for the duration of event 8 hours from 9 am to 5 pm for litter control and service public restrooms. Overtime rate at \$78.63
Total \$629.04
3. Event organizer did not request the City Stage and PA.
4. total expense for event \$829.98

Facilities Division

No involvement

POLICE DEPARTMENT

There is no comments from the PD other than extra patrol the day of the event.

ENGINEERING

No comments received

COMMUNITY SERVICES

Bounce houses/jumpers and not allowed at Kimball Park. They are only allowed at Las Palmas Park.

FINANCE

No comments received

COMMUNITY DEVELOPMENT

Planning

No comments

Building

No comments received

Neighborhood Services

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

Display of banners -- Banners are allowed on site for event but must be removed immediately thereafter event completion. If you wish to place banners in any location other than on-site, you must get approval from the property/business owner where you intend to display the banner.

RISK MANAGER (619) 336-4370

Risk Management has reviewed the above-captioned request for the issuance of a Temporary Use Permit. The following documents were provided with the Temporary Use Permit application:

- A valid copy of the Certificate of Liability Insurance.
- The insurance policy has a combined single limit of no less than \$1,000,000.00 (ONE MILLION DOLLARS) for each occurrence and \$3,000,000.00 (THREE MILLION DOLLARS) in aggregate that would cover the date and location of the event.
- The applicant must provide a separate additional insured endorsement wherein it notes the additional insured as “The City of National City, its officials, agents, employees and volunteers”
- The insurance company issuing the insurance policy has an A.M. Best’s Guide Rating of A: VII and that the insurance company is a California admitted company.

It should be noted that the Indemnification and Hold Harmless Agreement were properly executed by the applicant at the time the Special Event Application was submitted.

FIRE (619) 336-4550

TEMPORARY USE PERMIT - STIPULATIONS
REQUEST MEETING WITH ORGANIZERS PRIOR TO EVENT.
SITE MAP SHALL BE SUBMITTED TO THE NATIONAL CITY FIRE DEPARTMENT
A \$211.00 AFTER HOUR INSPECTION FEE WILL BE REQUIRED

Stipulations required by the Fire Department for this event are as follows:

- 1) Emergency services access to be maintained at all times
- 2) Fire apparatus access roads shall have an unobstructed width of not less than 20 feet and an unobstructed vertical clearance of not less than 14 feet
- 3) Fire Hydrants shall not be blocked or obstructed at any time
- 4) Participants on foot are to move immediately to the sidewalk upon approach of emergency vehicle(s)
- 5) Vehicles in roadway are to move immediately to the right upon approach of emergency vehicle(s)
- 6) **Cooking vendor's may not cook inside tents or canopies if shade structure is not approved for this type of application. *By order of the State Fire Marshal***
- 7) All cooking booths or areas to have one 2A:10BC. Maximum travel distance from an extinguisher shall not be more than 75 feet travel distance. If grease or oil is used for cooking, a 40:BC or class "K" fire extinguisher will be required. **All fire extinguishers to have a current State Fire Marshal Tag attached. Please see attached example**
- 8) Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides
- 9) If charcoal or wood are used for event, metal cans with label "HOT COALS ONLY" shall be used for waste
- 10) Food trucks shall have a business license and be inspected by the fire department prior to operation. Please contact Rachele Barrera with the Finance Department with questions on licensing through the Finance Department (HDL)
- 11) If tents or canopies are used, tents having an area in excess of 200 square feet and or canopies in excess of 400 square feet or multiple tents and or canopies placed together equaling or greater than the above stated areas, are to be used, they shall be **flame-retardant treated** with an approved State Fire Marshal seal attached. **A ten feet separation**

distance must be maintained between tents and canopies.

A permit from the Fire Department must be obtained. **Cooking shall not be permitted under tents or canopies unless the tents or canopies meet "State Fire Marshal" approval for cooking. Please see Fire Department for direction.** Certificate of State Fire Marshal flame resistancy shall be provided to the National City Fire Department if applicable. Fees can only be waived by City Council

Canopies: 0 - 400 sf - \$0
 401 – 501 sf - \$390.00
 501 - 600 sf - \$436.00
 601 - 700 sf - \$571.00

Tents: 0-200 sf - \$391.00
 201 – (+) sf - \$751.00

12) Fire Department access into and through the booth/canopy areas are to be maintained at all times

13) Internal combustion power sources (*generators*) that may be used for inflatable rides shall be of adequate capacity to permit uninterrupted operation during normal operating hours. Refueling shall be conducted only when the ride is not in use

14) Internal combustion power sources shall be isolated from contact with the public by either physical guards, fencing or an enclosure. Internal combustion power shall be at least 20 feet away from the ride

15) Any electrical power used is to be properly grounded and approved. Extension cords shall be used as "Temporary Wiring" Only

16) A fire safety inspection is to be conducted by the Fire Department prior to operations of the event to include all cooking areas etc.

17) Required inspections taking place, after hours, holidays, and weekends will be assessed a minimum of two hundred (**\$211.00**) dollars

18) First Aid will be provided by organization

If you have any questions please feel free to contact me