



# AGENDA REPORT

**Department:** City Clerk's Office  
**Prepared by:** Joyce Ryan, Library & Community Services Director  
**Meeting Date:** Tuesday, September 20, 2022  
**Approved by:** Brad Raulston, City Manager

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**SUBJECT:**

California Library Literacy Services Grant Funds Acceptance

**RECOMMENDATION:**

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the City Manager or his designee to accept the California Library Literacy Services (CLLS) Grant in the amount of \$45,755 to fund the National City Public Library's Literacy Services Program for FY 2023 and authorizing the establishment of a Library Grants Fund Appropriation of \$45,755 and corresponding revenue budget."

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Approved by the Board of Library Trustees at the regular meeting of September 7, 2022.

**EXPLANATION:**

California Library Literacy Services was developed in 1984 as the first statewide library-based adult literacy service. Since then, library literacy programs have helped more than a quarter of a million learners and their families.

Since 1984, the National City Public Library has assisted adults who seek to improve their reading skills. Adults in the literacy program achieve personal goals such as learning the alphabet, reading a book for the first time, getting a job, sharing a book with a child, reading a medicine label, volunteering in the community, and voting. Our Library has also developed a strong program with curriculum in digital literacy.

The California Library Literacy Services (CLLS) grant is designed to support the Library's literacy services program for adults who seek to improve their reading, writing, math, and computer skills. The award amount the State Library provides to libraries that offer literacy services to their communities is based on a three-part funding formula:

1. A baseline amount (\$20,000) for each approved library literacy program;
2. A per capita amount per adult learner served in the previous year's program; and
3. Additional funding raised by local funds earmarked for adult literacy services. This local funding is fulfilled by General Fund personnel costs for the operation of the literacy program.

The CLLS grant is awarded in two installment payments. The first payment of \$41,180 (90% of the Adult Literacy Award) is being awarded at this time. The second payment of \$4,575, representing the remaining 10% of the total award for FY 2023, will be claimed at a later date upon submission of the mid-year narrative and financial reports that demonstrate program activity and confirm that 75% of the award has been expended. The total award amount for FY 2023 will be \$45,755.

The National City Public Library's Adult Literacy Program provides literacy services to English-speaking adults, helping them reach their goals as lifelong learners, community members, workers, and family members. The Adult Literacy Program values learner-centered education, and places the real-world needs and interests of adults at the center of the curriculum.

**FINANCIAL STATEMENT:**

Approval of the Resolution authorizes the establishment of a Library Grant Fund appropriation of \$45,755 and a corresponding revenue budget.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Parks, Recreation and Library

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

1. State Library Award Letter Agreement and Certificate of Compliance
2. Resolution