

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
CONDITIONS OF APPROVAL**

SPONSORING ORGANIZATION: Circo Hermanos Caballero

EVENT: Circo Hermanos Caballero Blue Unit

DATE OF EVENT: October 6, 2022 thru October 17, 2022

APPROVALS:

COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS []
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS [x]
FINANCE	YES [x]	NO []	SEE CONDITIONS [x]
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS [x]
ENGINEERING	YES [x]	NO []	SEE CONDITIONS []
COMMUNITY DEVELOPMENT	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

PUBLIC WORKS (619)366-4580

No involvement

POLICE DEPARTMENT

No comments received

ENGINEERING

No comments received

COMMUNITY SERVICES

No comments

FINANCE

No comments received

COMMUNITY DEVELOPMENT

Planning

No comments received

Building

A Building permit will be required for the Circo Hermanos tent and generator. In order to properly process the Building Permit provide a clear detailed plan minimum size 30" X 24", 3 copies. The plans should include all the details for the following:

1. **Complete** plans and details for the tent structures and canopies, include Flame Retardant Certificate and distances between them
2. **Stages**
3. **ADA** - complete accessibility details
4. **Generator** - details of size and number of generators (with grounding details).
5. **Electrical** - What will the generators provide power for? Load Calcs., cable/trip protection
6. **Site Lighting** -
7. **Exiting** - We need all details for exiting, including exit distances, fencing, lighting, total area in square feet of fenced areas.
8. **Maximum total attendance (Occupants)** include all employees and staff. This will determine number of bathrooms, hand wash stations and exits.
9. **Show all extinguishers on site plan**
10. **Permit/Plan Check Fees** –Plan check fees are **\$154.86 hourly and after hour inspection fees are \$284 min., Generator \$64**
11. **Cooking/Food** – detail cooking/food service. Health Department clearance is required to be provided to the city, if one is not needed provide documentation from County Health Department stating that in writing.
12. **Seating**

Neighborhood Services

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

Display of banners -- Banners are allowed on site for event but must be removed immediately thereafter event completion. If you wish to place banners in any location other than on-site, you must get approval from the property/business owner where you intend to display the banner.

RISK MANAGER (619) 336-4370

Risk Management has reviewed the above-captioned application for issuing a Temporary Use Permit. As much as the event will be held solely on private property, no additional insurance requirements are necessary for the permit issuance.

It should be noted that the applicant properly executed the Hold Harmless and Indemnification Agreement when the Special Event Application was submitted.

FIRE (619) 336-4550

INSPECTION REQUIRED

Total fee amount for all Fire Department permits is, (\$1,993.00) One Thousand Nine Hundred and Ninety Three dollars. Carnival and Fairs (Multiple Day) \$1,031.00, Places of Assembly \$211.00, Tent \$751.00. Fees can only be waived by City Council.

Stipulations required by the Fire Department for this event are as follows:

- 1) Access to Circo Hermanos Caballero to be maintained at all times.
- 2) Exit signs shall be provided at all required exits. Exit signs shall be green in color (National City Municipal Code) and either self illuminating or electrical with a 90 minute back-up power.
- 3) Exits, aisles and passageways shall not be blocked or have their minimum clear width obstructed in any manner by ticket offices, turnstiles, concessions, chairs, equipment, animal chutes, poles, or guy ropes, or by persons, etc.
- 4) Internal combustion power sources that may be used for "Generator" shall be of adequate capacity to permit uninterrupted operation during normal operating hours. External fuel storage tanks will not be allowed.
- 5) Internal combustion power sources (Generators/Transformers) shall be isolated from contact with the public by either physical guards, fencing or an enclosure. Internal combustion power shall be at least 20 feet away from the tent and shall be provided with a fire extinguisher rated at minimum of 10 B-C.
- 6) Fire Hydrants shall not be blocked or obstructed.
- 7) Participants on foot are to move immediately upon approach of emergency vehicle(s).

- 8) Vehicles in roadway are to move immediately to the right upon approach of emergency vehicle(s).
- 9) Vehicles shall be isolated from contact with the tents or canopies, Vehicles shall be at least **20** feet away from tents or canopies.
- 10) If tents or canopies are used, tents having an area in excess of 200 square feet and or canopies in excess of 400 square feet or multiple tents and or canopies placed together equaling or greater than the above stated areas, are to be used, they shall be flame-retardant treated with an approved California State Fire Marshal seal attached. A ten feet separation distance must be maintained between tents and canopies. A permit from the Fire Department must be obtained. **Cooking shall not be permitted under tents or canopies unless the tents or canopies meet "State Fire Marshal approval for cooking.** Fees can only be waived by the City Council.

Canopies:

0 – 400 sf -	\$0
401 – 500 sf -	\$391.00
501 – 600 sf -	\$436.00
601 – 700 sf -	\$571.00

Tents:

0 –200 sf -	\$391.00
201 – (+) sf -	\$751.00

- 11) Concession stands utilized for cooking shall have a minimum of 10 feet of clearance on two sides and shall not be located within 10 feet of amusement rides or devices.
- 12) All cooking booths or areas to have one 2A:10BC. If grease or oil is used in cooking a 40:BC or class "K" fire extinguisher will be required. All fire extinguishers to have a current State Fire Marshal Tag attached.
- 13) Fire extinguishers to be mounted in a visible location between 3½'to 5' from the floor to the top of the extinguisher. Maximum travel distance from an extinguisher shall not be more than 75 feet travel distance. **All fire extinguisher to have a current State Fire Marshal Tag attached.**
- 14) Emergency generators and standby power systems shall be installed, tested, and maintained in accordance with NFPA 110 and NFPA 101, *Standard for Emergency and Standby Power Systems.*
- 15) Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted.

- 16) First Aid shall be provided by organization
- 17) Any electrical power used is to be properly grounded and approved. Extension cords shall be used as "Temporary Wiring" only.
- 18) Fees can only be waived by City Council.
- 19) If occupants is over 500, there shall be trained Crowd Managers or crowd manager/supervisors at a ratio of one crowd manager/supervisors for every 250 occupants, as approved in addition to the security. Please provide the current Crowd Manager certification to NCFD prior to the event.
- 20) Required inspections taking place, after hours, holidays, and weekends will be assessed a minimum of two hundred and eleven dollars (\$211.00) dollars. Fee is to be paid to the Fire Department Administration offices under separate permit. **Fee is to be paid prior to event.**