



AGENDA REPORT

Department: Engineering
Prepared by: Tirza Gonzales, Management Analyst II
Meeting Date: Tuesday, November 1, 2022
Approved by: Brad Raulston, City Manager

SUBJECT:

Amendments to On-Call Consultant Agreements for City's Capital Improvement Program (CIP) increasing the not-to-exceed dollar amounts and extending each agreement by one year as allowed by original agreement.

RECOMMENDATION:

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, authorizing the Mayor to increase On-Call Consultant Agreements by a not-to-exceed amount of \$1,000,000, including hourly rate updates, extend by one year, and execute 1) First Amendments to the following On-Call Consultants: a) Anser Advisory; b) HDR Engineering, Inc.; c) Innovative Construction Consulting Services, Inc.; d) Kimley-Horn and Associates, Inc.; e) KTU&A; f) NV5, Inc.; g) STC Traffic, Inc.; and, h) WSP USA Inc.; and 2) Second Amendments to the following On-Call Consultants: a) Chen Ryan Associates, Inc.; and, b) Project Professionals Corporation."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The Engineering & Public Works Department advertised a Request for Qualifications (RFQ) for various engineering, architectural and construction support services, housing and real estate development services, and environmental compliance services on May 1, 2019.

The RFQ was advertised on the City's website, published in the San Diego Union Tribune, e-mailed to over 100 professional consulting firms and also advertised on PlanetBids where over 400 firms were notified. Additionally, the City hosted an Information Session regarding the RFQ process on May 14, 2019 at the MLK Jr. Community Center to encourage local participation, which was attended by over 100 people. The Department received 71 Statement of Qualifications (SOQs) from various firms by the June 10, 2019 deadline.

Based on the strength of their SOQs, interviews and past performance, the City of National City entered into Agreements with several consultants to provide on-call support services for National City's Capital Improvement Program (CIP). The original Agreements were all for a not-to-exceed amount of \$2,000,000 and a term of three years, with the option to extend for two one-year extensions.

On September 7, 2021, City Council adopted Resolution 2021-122 and 2021-121 approving First Amendments for Chen Ryan Associates, Inc., and Project Professionals Corporation, respectively, based on said consultants' performance, quality of work, and expiring agreements, increased City staffing demands, and to ensure timely completion of CIPs.

If approved tonight, action would authorize the City to execute First Amendments to extend Agreements of the below listed consultants (1-8) by one year and increase each of the not-to exceed amounts by \$1,000,000, including hourly rate updates, for total Agreement amounts of \$3,000,000; and,

1. **Anser Advisory:** Project management; engineering; construction management, inspections and certified payroll; plan reviews; constructability reviews; community outreach and communications
2. **HDR Engineering, Inc.:** Project management; civil engineering; plan reviews; constructability reviews; construction support; long range planning for multiple disciplines; grants management; community outreach and communications
3. **Innovative Construction Consulting Services, LLC:** Project management; engineering construction management; inspection and certified payroll; plan reviews; constructability reviews; community outreach and communications
4. **Kimley-Horn and Associates, Inc.:** Project management; civil engineering; traffic engineering; transportation planning; plan reviews; constructability reviews; long-range planning on multiple disciplines; grants management; community outreach and communications
5. **KTU&A:** Project management; landscape architecture and urban design; transportation planning; geographic information systems; long-range planning for multiple disciplines; grants management; community outreach and communications
6. **NV5, Inc.:** Project management; engineering; construction management, inspections and certified payroll; plan reviews; constructability review; land surveying; environmental assessments; geotechnical; construction support; community outreach and communications
7. **STC Traffic, Inc.:** Project management; traffic engineering; transportation planning; traffic signal communications infrastructure and systems integration; plan reviews; constructability reviews; construction support; grants management; community outreach and communications
8. **WSP USA Inc.:** Project management; traffic engineering; transportation planning; plan reviews; constructability reviews; long-range planning on multiple disciplines; grants management; community outreach and communications

Second Amendments to extend Agreements of the below listed consultants (9-10) by one year and increase each of the not-to exceed amounts by \$1,000,000, including hourly rate updates, for total Agreement amounts of \$4,000,000:

9. **Chen Ryan Associates, Inc.:** Project management; civil engineering; traffic engineering; transportation planning; plan reviews; constructability reviews; long range planning for multiple disciplines; grants management; and, community and communications

10. Project Professionals Corporation: Project management; engineering construction management; inspection and certified payroll; plan reviews; constructability reviews; community outreach and communications.

Due to the size and type of projects and the expertise of the consultants, expenditure amounts may vary amongst the firms. To remain consistent, staff is requesting equivalent increases for consultants based on current workforce staffing levels and grant application and implementation efforts required to meet demanding deadlines. It should be noted that the increases do not constitute utilization of the entirety of funds. Consultant tasks will be performed on an as-needed on-call basis and funded by appropriations approved through CIP and Budget process. The City's 5-Year CIP projects estimated at approximately \$73 million in capital improvements over the next five years. The City's implementation rate averages about fifteen projects a year totaling approximately \$15.3 million.

Staff recommends authorizing the Mayor to increase On-Call Consultant Agreements by a not-to-exceed amount of \$1,000,000, including hourly rate updates, extend by one year, and execute 1) First Amendments to the following On-Call Consultants: a) Anser Advisory; b) HDR Engineering, Inc.; c) Innovative Construction Consulting Services, Inc.; d) Kimley-Horn and Associates, Inc.; e) KTU&A; f) NV5, Inc.; g) STC Traffic, Inc.; and, h) WSP USA Inc.; and 2) Second Amendments to the following On-Call Consultants: a) Chen Ryan Associates, Inc.; and, b) Project Professionals Corporation.

Consultant*	Reso No.	Agreement Start Date	Original Agreement	First Amendment	Second Amendment	Total Agreement	Total Expenditures & Encumbrances as of Sept. 2022
1. Anser Advisory	2019-150	11/5/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$324,948.56
2. HDR Engineering, Inc.	2019-175	12/3/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$710,318.50
3. Innovative Construction Consulting Services, LLC	2019-151	11/5/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$1,390,693.50
4. Kimley-Horn and Associates, Inc.	2020-11	01/21/2020	\$2,000,000	\$1,000,000		\$3,000,000	\$958,621.14
5. KTU&A	2019-176	12/3/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$258,199.00
6. NV5, Inc.	2019-177	12/3/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$333,698.89
7. STC Traffic, Inc.	2019-164	11/19/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$497,141.48
8. WSP USA Inc.	2019-178	12/3/2019	\$2,000,000	\$1,000,000		\$3,000,000	\$1,631,917.91
9. Chen Ryan Associates, Inc. First Amendment	2019-163 2021-122	11/19/2019 09/07/2021	\$2,000,000	\$1,000,000	\$1,000,000	\$4,000,000	\$1,965,520.72
10. Project Professionals Corporation First Amendment	2019-152 2021-121	11/5/2019 09/07/2021	\$2,000,000	\$1,000,000	\$1,000,000	\$4,000,000	\$2,684,668.28

*See Exhibit A for Consultant Projects/Tasks

FINANCIAL STATEMENT:

Funding appropriations approved by CIP and Budget process.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Transportation Choices and Infrastructure

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378;
PRC 21065.

PUBLIC NOTIFICATION:

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – Consultant Projects/Tasks

Exhibit B – Amendments

Exhibit C – Resolution