



# AGENDA REPORT

**Department:** City Clerk's Office  
**Prepared by:** Walter Amedee, Management Analyst III  
**Meeting Date:** Tuesday, November 15, 2022  
**Approved by:** Brad Raulston, City Manager

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## **SUBJECT:**

Approve Sole Source purchase of California Governor's Office of Emergency Services (CalOES) High Frequency Radio for the Emergency Operations Center (EOC).

## **RECOMMENDATION:**

Adopt the resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Waiving of the Formal Bid Process Pursuant to NCMC Section 2.60.220(B) for the Sole Source Purchase of a High Frequency Communications System for the Emergency Operations Center (EOC) From NVIS Communications, LLC, a Sole Source Vendor Of Codan Radio Equipment from the California Governor's Office of Emergency Services (CalOES) Grant for a Not To Exceed Amount of \$60,000."

## **BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

## **EXPLANATION:**

Resolution 2022-110 authorized the establishment of an appropriation and corresponding revenue budget for \$60,000 for the California Governor's Office of Emergency Services (CalOES) Grant for the reimbursable grant purchase of a High Frequency (HF) Communications System for the Emergency Operations Center (EOC). The appropriation was to purchase one base station and two portable radios, but was modified to include one base station and only one portable radio based on obtained quotes.

Codan High Frequency (HF) Radio Equipment is being deployed throughout the State of California. This project is managed by the California Office of Emergency Services (CAL-OES). As the manager of this project, CAL-OES is using Codan HF equipment.

Since CAL-OES is using Codan equipment for their HF communications needs, all sub recipients of the HF grant program must be able to communicate with CAL-OES and each other. Therefore, cities also need to procure Codan equipment. This allows for certain Codan features on the radio to interoperate correctly (i.e. encryption, data transfer application).

The State of California, Department of General Services entered into a Participating Addendum Number 7-22-70-49-21 between Daniels Electronics Ltd under the lead state of Washington NASPO ValuePoint Master Agreement Number 00318. The Master Agreement Number 00318 is available for use by California local governments to purchase public safety communications products, services, and solutions. The Codan radio equipment is on the Master Agreement Number 00318.

As allowed by National City Municipal Code Section 2.60.220 (B) - Open market procedure—Exception to bidding requirements, the National City Fire Department requests the purchase of a Codan 3G Envoy Base Station and a Codan FLYK-125-Smart Transportable Radio from NVIS Communications LLC, a sole source provider on the Master Agreement Number 00318. Funding for this purchase was provided by a CalEOS Grant, which has already been set up in a not to exceed amount of \$60,000.00.

NVIS Communications LLC is the sole supplier of Codan equipment in the United States. No other Codan suppliers are available in the U.S. Therefore, purchasing this equipment from NVIS Communications LLC must be considered a sole source procurement.

NVIS Communications LLC is pleased to offer the City of National City the opportunity to take advantage of the competitive bid prices in the Master Agreement Number 00318.

Accordingly, staff recommends waiving the formal bid process pursuant to NCMC Section 2.60.220(B) for the sole source purchase of the base station radio and portable radio from NVIS Communications LLC for a not to exceed amount of \$60,000.00.

2.60.220 - Open market procedure—Exception to bidding requirements:

In any of the following instances, the city manager or purchasing agent may dispense with the requirements of bidding when any of the following applies, provided the circumstances are completely documented:

*B. The commodity, regardless of value, can be obtained from only one source. Sole source procurements may be used when there is only one source from which a particular commodity is available and there is no adequate substitute. Sole source procurement may also be used when it is clear that competitive bidding will not produce any competitive advantage or would be impractical or not meet an urgent city procurement need.*  
(Ord. 2262 § 1 (part), 2005)

**FINANCIAL STATEMENT:**

Expenditure Account: Expenditure Account: 282-412-958-515-0000 - \$60,000.00

Revenue Account: 282-12958-3463 - \$60,000.00

No City match required.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Public Safety

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – State of California Participating Addendum Number 7-22-70-49-21

Exhibit B – NVIS Dealer Sole Source Letter - National City

Exhibit C – Resolution