



# AGENDA REPORT

**Department:** City Clerk's Office  
**Prepared by:** Roberto Yano, Director of Public Works/City Engineer  
**Meeting Date:** Tuesday, December 6, 2022  
**Approved by:** Brad Raulston, City Manager

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**SUBJECT:**

Accept Bid Received on November 10, 2022, and Award a Contract to SWCS Inc. for the Police Pistol Range HVAC and Safety Improvements CIP No. 20-05.

**RECOMMENDATION:**

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, 1) rejecting bid received on September 8, 2022 for the Police Pistol Range Safety Improvements; 2) accepting bids received on November 10, 2022; 3) awarding a contract to SWCS Inc. in the not-to-exceed amount of \$624,111 for the Police Pistol Range HVAC and Safety Improvements CIP No. 20-05; 4) authorizing a 15% contingency in the amount of \$93,617 for any unforeseen changes; and 5) authorizing the Mayor to execute the contract.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

The firing range (Range), which is located within the National City Police Department headquarters, is being updated to address insufficient air filtration of metal contaminated dust from the Range and to address/enhance laminar air flow during multiple user training exercises.

The work is being performed under a notice of violation - corrective action agreement with the San Diego County Department of Environmental Health (DEH). At the conclusion of the installation and during system commissioning activities, the DEH will inspect the final constructed system and confirm that it meets National Institute of Occupational Safety and Health (NIOSH) specifications and has adequate dust handling and filtration to eliminate discharge of metals from the HVAC exhaust.

On August 18, 2022, a bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On September 8, 2022, only one (1) bid was received by the 2:00 p.m. deadline. The apparent low bidder was SWCS Inc. and the total bid amount was \$637,816. Staff reviewed the bid and all documents submitted and subsequently rejected it due to the fact that the total bid amount was higher than the estimate prepared by the design engineer and the budget allocated by the City for this project. Staff consulted with the project manager and industry experts to obtain feedback on why there was little interest in bidding this project from qualified contractors. The information received indicated that the title of the project did not capture the extent of the scope and appeared to be very specialized.

Following the outcome of the initial bid opening, on October 20, 2022, a new bid solicitation was posted on PlanetBids, with a revised project title and additional scope clarifications.

On November 10, 2022, one (1) bid was received by the 2:00 p.m. deadline. SWCS Inc. was the apparent lowest bidder with a total bid amount of \$624,111. Upon review of all documents submitted, SWCS Inc.'s bid was deemed responsive and they are the lowest responsible bidder qualified to perform the work as described in the project specifications. Although the process did not result in additional bidders nor a significant cost reduction, staff's recommendation is to proceed with this outcome. Supply chain impacts on equipment procurement timelines, testing and certification requirements for regulatory compliance, specialized technical work involved, rental expense of offsite firing range use, and further inflationary risk impacting pricing are all the factors that staff has considered in this evaluation.

Staff recommends awarding a contract to SWCS Inc. in the amount not-to-exceed \$624,111 and authorizing a 15% contingency in the amount of \$93,617 to address any unforeseen conditions that may arise.

Attached are the bid opening summary sheet and a line item summary of the bid. Also attached is the Owner-Contractor Agreement.

Construction is estimated to be completed in Summer of 2023. Typically, construction will begin four to six weeks after City Council approves award of contract to allow for coordination efforts, as well as contractor mobilization. It is expected that the type of equipment and materials required for this project will have long lead times, therefore a better timeline will be available after contract award. Updates will be provided on the City's CIP dashboard at: <https://www.nationalcityca.gov/government/engineering-public-works>.

**FINANCIAL STATEMENT:**

Contract Award - \$624,111

Expenditure Account No. 001-409-500-598-1500 - \$114,111

Expenditure Account No. 001-416-030-299-0000 - \$510,000

15% Contingency - \$93,617

Expenditure Account No. 001-409-500-598-1500

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Public Safety

**ENVIRONMENTAL REVIEW:**

CEQA Notice of Exemption will be filed with the County Recorder's Office prior to construction.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A - Bid Opening Summary Pistol Range HVAC

Exhibit B - Bidders Summary

Exhibit C - Owner-Contract Agreement – SWCS Inc.

Exhibit D - Resolution