



# AGENDA REPORT

**Department:** Engineering and Public Works  
**Prepared by:** Roberto Yano, Director of Public Works/City Engineer  
**Meeting Date:** Tuesday, January 17, 2023  
**Approved by:** Brad Raulston, City Manager

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**SUBJECT:**

Awarding a Contract to E&H General Contracting Inc. for the MLK Community Center – Kitchen Upgrades and New Flooring CIP No. 22-06

**RECOMMENDATION:**

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, 1) awarding a contract to E&H General Contracting Inc. in the not-to-exceed amount of \$599,810 for the MLK Community Center – Kitchen Upgrades and New Flooring Project CIP No. 22-06 2) authorizing a 15% contingency in the amount of \$89,972 for any unforeseen changes; and 3) authorizing the Mayor to execute the contract."

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

This project consists of upgrades to the entry hallway, meeting/dining room and kitchen at the City's Martin Luther King, Jr. (MLK) Community Center located at 140 E 12<sup>th</sup> Street. This space is a valuable asset to the community, broadly utilized for community programming, engagement and other meeting purposes by many in the City.

The scope of work for this project includes the removal and replacement of existing flooring, removal and replacement of commercial kitchen equipment, patching existing kitchen floor and re-finish where damaged, patching roof as needed for new roof vents, revision of plumbing waste and vent piping to accommodate kitchen revisions, and installation of new electrical equipment to support existing and new kitchen equipment.

On October 25, 2022, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors.

On November 17, 2022, Two (2) bids were received by the 2:00 p.m. deadline. E&H General Contracting Inc. was the apparent lowest bidder with a total bid amount of \$599,810. Upon review of all documents submitted, E&H General Contracting Inc. bid was deemed responsive and they are the lowest responsible bidder qualified to perform the work as described in the project specifications.

Staff recommends awarding a contract to E&H General Contracting Inc. in the amount not-to-exceed \$599,810 for the Base Bid and authorizing a 15% contingency in the amount of \$89,972 to address any unforeseen conditions that may arise.

Attached are the bid opening summary sheet and a line item summary of the two lowest bidders for reference. Also attached is the Owner-Contractor Agreement.

Construction is estimated to be completed by Summer of 2023. Typically, construction will begin four to six weeks after City Council approves award of contract to allow for coordination efforts, as well as contractor mobilization. Updates will be provided on the City's CIP dashboard at: <https://www.nationalcityca.gov/government/engineering-public-works>.

**FINANCIAL STATEMENT:**

Contract Award - \$599,810 total, allocated as follows:

Expenditure Account No. 301-409-922-650-9168 = \$374,551.28

Expenditure Account No. 301-409-922-650-9170 = \$118,920

Expenditure Account No. 001-409-500-598-1500 = \$106,338.72

15% Contingency - \$89,972

Expenditure Account No. 001-409-500-598-1500

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Parks, Recreation and Library

**ENVIRONMENTAL REVIEW:**

This is a project under CEQA subject to a Categorical Exemption. Existing Facilities. CCR 15301(c).

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

1. Bid Opening Summary
2. Two Lowest Bidders Summary
3. Owner-Contract Agreement
4. Resolution