

**RESOLUTION NO. 2023 -**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, CREATING ONE (1) NEW JOB CLASSIFICATION AND AMENDMENT TO THE NATIONAL CITY EXECUTIVE SALARY SCHEDULE**

**WHEREAS**, City staff recommends approving the addition of the City Clerk classification to the National City Executive Salary Schedule; and

**WHEREAS**, the classification was created to address their unique duties and responsibilities and to support the workforce sustainability of current and future service deliver in their respective department; and

**WHEREAS**, in February 2024, the classification of City Clerk will receive a 3% Cost-of-Living Adjustment (“COLA”) upon receiving an annual performance evaluation rating of satisfactory or above; and

**WHEREAS**, City staff recommends the City Council approve creating one (1) new job classification for the position of City Clerk and amending the National City Executive Salary Schedule.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1:** Approves the addition of the City Clerk classification to the Executive Salary Schedule.

**Section 2:** This Resolution shall take effect immediately upon its passage.

**Section 3:** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED and ADOPTED this 21st day of February, 2023.**

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Ron Morrison, Mayor

**ATTEST:**

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Shelley Chapel, MMC, Interim City Clerk

**APPROVED AS TO FORM:**

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Barry J. Schultz, Interim City Attorney