



# AGENDA REPORT

**Department:** Public Works  
**Prepared by:** Tirza Gonzales, Management Analyst II  
**Meeting Date:** Tuesday, February 21, 2023  
**Approved by:** Brad Raulston, City Manager

**SUBJECT:**

Authorizing establishment of appropriations and purchases for CIP Fleet Vehicle Equipment and Accessories

**RECOMMENDATION:**

Adopt a Resolution of the City Council of the City of National City, California, 1) authorizing the establishment of appropriations in the amount of \$382,000 waiving the formal bid process pursuant to NCMC 2.60.260 regarding cooperative purchasing, and authorizing the purchase and buildout of one (1) Aerial Boom Truck for Public Works Parks Division from PB Loader in a not-to-exceed amount of \$381,611.63; 2) authorizing additional appropriations in the amount of \$8,000 for the purchase and buildout of one (1) Medium Crew Cab Truck for the National City Fire Department from National Auto Fleet in a not-to-exceed amount of \$237,928.30; 3) waiving the formal bid process pursuant to NCMC 2.60.220 (B) regarding open market procedure - exception to bidding requirements and authorizing the purchase and buildout of two (2) motorcycles for the National City Police Department from sole source vendor Long Beach BMW Motorcycle in a not-to-exceed amount of \$71,542.42, and; 4) authorizing the City Manager to approve adjustments to the not-to-exceed amounts and additional appropriations for these purchases of up to \$172,770 as a 25% contingency for unforeseen fluctuations in pricing.”

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

Since the onset of the pandemic in 2020, vehicle acquisitions have become challenging. The climate in the automotive industry has changed from years past. We are experiencing unpredictable and unreliable manufacturer order processes, which can cause price changes being passed on to the consumer due to increasing costs, availability issues, and fluctuating delivery dates for ordered vehicles. Vendor proposals include language as “Pricing Subject to Surcharges,” and “Prices Subject to Change.” Due to this trend, staff is requesting approval of an additional 25% contingency in order to allow flexibility in acquiring vehicles and equipment in the event that unforeseen pricing changes arise.

Please refer to the table below for a summary of proposed appropriations:

	Dept.	Vehicle	Proposed Quote	25% Contingency	Current Appropriation	Additional Appropriation
1	Public Works Parks	Aerial Boom Truck	\$381,611.63	\$95,402.91	\$0.00	\$382,000
2	National City Fire	Medium Crew Cab Truck	\$237,928.30	\$59,482.08	\$230,000.00	\$8,000
3	National City Police	Motorcycles (2)	\$71,542.42	\$17,885.61	\$90,000.00	\$0.00
		<b>Totals</b>	<b>\$691,082.35</b>	<b>\$172,770.60</b>	<b>\$320,000</b>	<b>\$390,000</b>

Consistent with National City Municipal Code (NCMC) Section 2.60.260, there are opportunities to piggyback on Sourcewell Contracts to purchase # 1 and # 2 and consistent with NCMC Section 2.60.220 (B) there is an opportunity to purchase # 3.

Please note, National City's purchasing staff confirms that the Sourcewell Contracts are competitively bid through a Request for Proposals (RFP) process, and that the State of California Department of General Services procurement procedures are in substantial compliance with those of National City.

Details on the NCMC codes are found below:

NCMC Section 2.60.260 – Cooperative Purchasing - provides authority to the purchasing agent to join with other public jurisdictions to take advantage of cooperative purchasing opportunities, including but not limited to any federal, state or local agency pricing program or structure that is determined by the purchasing agent to allow a procurement that is in the best interests of the City. The purchasing agent may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined by the purchasing agent to be in substantial compliance with the City's procurement procedures, irrespective of the contracting limits of that jurisdiction or agency, even if the City had not initially joined with that public agency in the cooperative purchase.

NCMC Section 2.60.220 (B) - Open market procedure- Exception to bidding requirements provides authority for sole source procurements to be used when there is only one source from which a particular commodity is available and there is no adequate substitute.

Therefore, staff is requesting:

1. Public Works Park Aerial Boom Truck - Based on the need of the Public Works Streets and Wastewater Division to continue to provide the highest level of services required to clean out, avoid spillage, and perform preventative maintenance in the City's sewer infrastructure, and as part of the City Council approved FY20 annual budget, staff requests the purchase of one Parks Aerial Boom Truck. Funding of \$225,000 to purchase this vehicle was approved by City Council through adoption of the FY20 annual budget, however the purchase was postponed due to availability issues and the appropriations were not carried over. The cost for the Aerial Boom Truck is now \$382,000 and consequently staff is requesting approval of a FY23 budget adjustment to establish appropriations of that amount and approval for the purchase and buildout of one (1) 2023 Ford F-750 Forestry Bucket Truck (Aerial Boom Truck) in the not-to-exceed amount of \$381,611.63 from PB Loader through Sourcewell Contract # 080521-NAF. Staff also confirmed that the hybrid-electric comparable model was not a cost effective option at this time, even with available incentives.

2. National City Fire Department Medium Crew Cab Truck - A National City Fire Department Battalion Chief 2006 Chevy Suburban Specialty Sports Utility Vehicle that has been in service for 15 years has exceeded its useful and optimum life cycle of 10 years and is scheduled to be replaced. Funding in the amount of \$230,000 to purchase this vehicle was approved by City Council through adoption of the FY22 annual budget. However, the purchase was postponed due to availability issues and the cost has increased by \$8,000. Staff is now requesting approval for an additional appropriation in a not-to-exceed amount of \$8,000 and subsequent approval of the purchase and buildout of one (1) 2023 Ford Super Duty F-350 SRW XLT 4WD Crew Cab in the not-to-exceed amount of \$237,928.30 from National Auto Fleet Group through Sourcewell Contract # 091521-NAF.

3. National City Police Department Motorcycles - Two (2) National City Police Department patrol motorcycles have been in service for over ten years and have exceeded their useful and optimum life cycle of seven years and are scheduled to be replaced. Funding in the amount of \$90,000 to purchase the motorcycles was approved by City Council through adoption of the FY23 annual budget. For this purchase, Long Beach BMW Motorcycle has provided documentation as a sole source vendor (see Exhibit C). Staff is requesting approval to purchase and buildout two (2) motorcycles at a cost of \$71,542.42 from Long Beach BMW Motorcycle.

Staff recommends Council adopt resolution as stated.

**FINANCIAL STATEMENT:**

The Fiscal Year 2023 budget includes sufficient appropriations to purchase the motorcycles, but an additional \$390,000 is required for the purchase of the Boom Truck and Crew Cab Truck. The fund balance in the Vehicle Acquisition Fund is available to support the additional appropriations as follows:

Boom Truck: 644-416-227-511-0000 \$382,000

Medium Crew Cab Truck: 644-412-125-519-0000 \$8,000

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Not Applicable

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

1. Exhibit A - PW Parks Aerial Boom Truck Quote and Contract 080521-NAF
2. Exhibit B - NCFD Medium Crew Cab Truck Quote and Contract 091521-NAF
3. Exhibit C - NCPD Motorcycles Quote and Sole Source Letter
4. Exhibit D - Resolution