



# AGENDA REPORT

**Department:** Fire Department  
**Prepared by:** Walter Amedee, Management Analyst III  
**Meeting Date:** Tuesday, June 6, 2023  
**Approved by:** Armando Vergara, Acting City Manager

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**SUBJECT:**

Donation of the Scotty Fire Prevention Trailer to the City of Tecate, Mexico.

**RECOMMENDATION:**

Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Donation of the Scotty Fire Prevention Trailer and Accessories to Another Public Agency, the City of Tecate, in Accordance with State Law and Municipal Code Section 2.42.040(B)."

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

In 2004, the National City Fire Department applied for and received a grant for the purchase of a Scotty Fire Prevention Trailer from the Assistance to Firefighters Grant. At that time, the fire department had a public education position who could utilize the trailer at various schools throughout the National School District to educate youth on fire and disaster safety. The public education position was lost due to an economic downturn and the position was not funded for the fire department. Since approximately 2010, the trailer has sat idle and has fallen into disrepair. The National City Fire Department no longer has a need for the trailer due to a continued lack of a public education position and the cost to repair the trailer. The City of National City and the National City Fire Department would not incur any future liability related to the trailer ownership, operation, or use. Prior to the donation's release, the City of Tecate will execute the City's Request for Donation Form. The City of Tecate, as the owner of the trailer, would provide all maintenance and insurance surrounding its use.

**Policy Requirements:**

According to Municipal Code Chapter 2.42 – Disposal of Surplus City Property Section 2.42.040B "Manner of Disposal", reads as follows:

2.42.040 - Manner of disposal.

- A. If the surplus city property which is not required for city use has been assigned an estimated market value of less than one thousand dollars by the purchasing agent, he/she may dispose of such property on the open market without advertising for bids.
- B. If the surplus city property which is not required for city use has been assigned an estimated market value of one thousand dollars or more by the purchasing agent, he/she shall dispose of the property:

1. Through the solicitation of sealed bids, with the award going to the highest responsive, responsible bidder. All notices shall be published by the purchasing agent in a commercially reasonable manner, using any appropriate mediums of printed or electronic commerce which, in the opinion of the purchasing agent, are reasonably likely to ensure an optimum bidding process;
2. Through participation in the San Diego County cooperative auction;
3. Through consignment of items to a vendor to sell on behalf of the city. The purchasing agent shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the city. The consignment vendor shall, at its expense, advertise the item(s) for sale, in accordance with subsection (B)(1) of this section, and shall accept offers on behalf of the city, with the city having final acceptance authority;
4. Through a negotiated agreement with another public agency, public safety organization, government agency or other nonprofit agency which may have limited funds, and an expressed need for such item(s).

C. The purchasing agent shall have the authority to combine any surplus city property with lost and unclaimed property for the purpose of disposal by public auction in accordance with Chapter 2.44 of this title.

D. The amount received for any property sold pursuant to this chapter shall be deposited in the city's general fund.

(Ord. 2284, 2006; Ord. 2044, 1992; Ord. 1673 § 1 (part), 1979)

The donation of the Scotty Fire Prevention Trailer and accessories to the City of Tecate meets requirement No. 4 as described above.

In addition, City Council Policy #115 states that:

*The City Council may authorize the donation of surplus City property, or Police Department unclaimed personal property, to municipal agencies or local, non-profit 501(c)(3) organizations as defined above, consistent with Municipal Code section 2.42.040 (B)(4).*

Municipal Agencies as defined in City Council Policy #115 are “public/government agencies, and Sister Cities.”

**FINANCIAL STATEMENT:**

The Scotty Fire Prevention Trailer was purchased with grant funds, so there is no financial impact to the City.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Public Safety

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378;  
PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBIT:**

Exhibit A - Resolution