



# AGENDA REPORT

**Department:** Community Development - Neighborhood Services  
**Prepared by:** Dionisia Trejo, Administrative Secretary  
**Meeting Date:** Tuesday, June 6, 2023  
**Approved by:** Armando Vergara, Acting City Manager

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**SUBJECT:**

Temporary Use Permit – Sub-Creation Hosted by Faith Chapel at Kimball Park on June 17, 2023, from 1 p.m. to 5 p.m. with No Waiver of Fees.

**RECOMMENDATION:**

Approve the Application for a Temporary Use Permit Subject to Compliance with all Conditions of Approval with No Waiver of Fees and in Accordance with City Council Policy 802.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

This is a request from Faith Chapel to conduct Sub-Creation event at Kimball Park on June 17, 2023 from 1 p.m. to 5 p.m. Set up for the event will commence at 11 a.m. on the day of the event. This free event will include a skate competition, live music, food and face painting.

Note: This is the first time this organization has requested a Temporary Use Permit.

**FINANCIAL STATEMENT:**

City fee of \$312.00 for processing the TUP through various City departments and \$211.00 for the Fire Inspection.  
Total Fees \$523.00

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Not Applicable

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – TUP Sub-Creation  
Exhibit B – Conditions of Approval TUP Sub-Creation