



AGENDA REPORT

Department: City Manager's Office
Prepared by: Pedro Garcia, Economic Development Manager
Meeting Date: Tuesday, June 6, 2023
Approved by: Armando Vergara, Acting City Manager

SUBJECT:

Approval of the First Amendment to an Agreement between the City and SCI Consulting Group providing cannabis related management and monitoring services.

RECOMMENDATION:

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Approving the First Amendment to an Agreement Between the City of National City and SCI Consulting Group for Cannabis Related Management and Monitoring Services for a Not-to-Exceed Amount of \$60,000."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The City engages third-party cannabis consulting services for support through the cannabis regulatory development and application process. On October 5, 2021, the City executed an agreement with SCI Consulting Group to provide the City Manager with a range of consulting services (Exhibit C) related to commercial cannabis management services in a not-to-exceed amount of \$15,000.

The City continues to embark on continuous cannabis work related to the cannabis application process, development agreements, and administrative matters pertaining to the City's cannabis program. This amendment will increase the not-to-exceed amount by \$45,000 bringing the total to a not-to-exceed amount of \$60,000, which will allow SCI Consulting Group to continue their services in supporting the City's cannabis program during the completion of our cannabis application process, and through the duration of their original term, that ends October 5, 2024

FINANCIAL STATEMENT:

Sufficient funds exist in the Non-Departmental Professional Services account 001-409-00-213-0000.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Not Applicable

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – SCI First Amendment Resolution

Exhibit B – SCI First Amendment Contract

Exhibit C – SCI Consulting Group's Original Scope of Work