



AGENDA REPORT

Department: Fire Department
Prepared by: Walter Amedee, Management Analyst III
Meeting Date: Tuesday, June 6, 2023
Approved by: Armando Vergara, Acting City Manager

SUBJECT:

Donation of a surplus Battalion Chief Command Vehicle to the City of Tecate, Mexico.

RECOMMENDATION:

Adopt the Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Donation of a Surplus Battalion Chief Command Vehicle to another Public Agency, the City of Tecate, Mexico, in accordance with Municipal Code Section 2.42.040(B)."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The National City Fire Department would like to donate a Battalion Chief Command Vehicle that has been phased out of service to the City of Tecate. The surplus vehicle being recommended for donation is #331, a red 1998 Chevrolet Suburban with approximately 37,000 miles that due to strenuous use, no longer meets our City's needs. It will, however work as a support unit for the City of Tecate. The total estimated value for the vehicle is less than \$5,000. The City of National City and the National City Fire Department would not incur any future liability related to the vehicle ownership, operation, or use. Prior to the donation's release, the City of Tecate will execute the City's Request for Donation Form. The City of Tecate, as the owner of the vehicle, would provide all maintenance and insurance surrounding its use.

Policy Requirements:

According to Municipal Code Chapter 2.42 – Disposal of Surplus City Property Section 2.42.040B "Manner of Disposal", reads as follows:

2.42.040 - Manner of disposal.

A. If the surplus city property which is not required for city use has been assigned an estimated market value of less than one thousand dollars by the purchasing agent, he/she may dispose of such property on the open market without advertising for bids.

B. If the surplus city property which is not required for city use has been assigned an estimated market value of one thousand dollars or more by the purchasing agent, he/she shall dispose of the property:

1. Through the solicitation of sealed bids, with the award going to the highest responsive, responsible bidder. All notices shall be published by the purchasing agent in a commercially reasonable manner, using any appropriate mediums of printed or electronic commerce which, in the opinion of the purchasing agent, are reasonably likely to ensure an optimum bidding process;

2. Through participation in the San Diego County cooperative auction;
3. Through consignment of items to a vendor to sell on behalf of the city. The purchasing agent shall enter into an agreement with the vendor that has the potential of generating the most market interest and, therefore, the highest net proceeds for the city. The consignment vendor shall, at its expense, advertise the item(s) for sale, in accordance with subsection (B)(1) of this section, and shall accept offers on behalf of the city, with the city having final acceptance authority;
4. Through a negotiated agreement with another public agency, public safety organization, government agency or other nonprofit agency which may have limited funds, and an expressed need for such item(s).

C. The purchasing agent shall have the authority to combine any surplus city property with lost and unclaimed property for the purpose of disposal by public auction in accordance with Chapter 2.44 of this title.

D. The amount received for any property sold pursuant to this chapter shall be deposited in the city's general fund.

(Ord. 2284, 2006; Ord. 2044, 1992; Ord. 1673 § 1 (part), 1979)

The donation of the Battalion Chief Command Vehicle to the City of Tecate meets requirement No. 4 as described above.

In addition, City Council Policy #115 states that:

The City Council may authorize the donation of surplus City property, or Police Department unclaimed personal property, to municipal agencies or local, non-profit 501(c)(3) organizations as defined above, consistent with Municipal Code section 2.42.040 (B)(4).

Municipal Agencies as defined in City Council Policy #115 are “public/government agencies, and Sister Cities.”

FINANCIAL STATEMENT:

No cost to City; however, donating the vehicle versus selling at auction impacts potential revenue of approximately \$5,000.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Public Safety

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

ORDINANCE:

Not Applicable

EXHIBIT:

Exhibit A - Resolution

