



# AGENDA REPORT

**Department:** Engineering and Public Works  
**Prepared by:** Luca Zappiello, Associate Engineer - Civil  
**Meeting Date:** Tuesday, June 6, 2023  
**Approved by:** Armando Vergara, Acting City Manager

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**SUBJECT:**

Highland Avenue Inter-City Project Grant Appropriation for Plans, Specifications, and Estimate and Construction (CIP 22-13).

**RECOMMENDATION:**

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, (1) Authorizing the Acceptance of State Active Transportation Grant Funds for the Highland Avenue Inter-City Bike Connection Project (CIP 22-13); and (2) Authorizing the Establishment of an Appropriation and Corresponding Revenue Budget in the Amount of \$1,837,000."

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

On September 2020, staff submitted an application to the California Department of Transportation (Caltrans) under cycle 5 of the State Active Transportation Program (ATP) grant for the Highland Avenue Inter-City Bike Connection project proposing the installation of 0.4 miles of Class IV and Class II bicycle facilities along Highland Avenue from 30th Street to the southern City limits, per the City's Bicycle Master Plan.

On January 11, 2021, Caltrans awarded a \$1,895,000 ATP grant for the Highland Avenue Inter-City Project (see attached "Exhibit B – 2021 Active Transportation Program").

The \$1,895,000 award was distributed by Project phases as follows:

- Project Approval and Environmental Documents (PA&ED) - \$58,000
- Plans, Specifications and Estimate (PS&E) – \$260,000
- Construction (CON) - \$1,577,000

On July 20, 2022, Caltrans authorized the City to proceed with the Environmental & Permits phase in the amount of \$58,000 with a local match of \$2,000.

On August 16, 2022, the City Council authorized the Mayor to execute Program Supplement Agreement (PSA) No. A062 with Caltrans for the Highland Avenue Inter-City Project to allow for reimbursement of up to \$58,000 in eligible project expenditures through the State Active Transportation Program (ATP) and committing to providing a local match of \$2,000 necessary to complete the PA&ED phase.

On April 5, 2023, Caltrans authorized the City to proceed with the PS&E phase in the amount of \$260,000 with no local match, per the attached "Allocation Letter" and "Finance Letter."

In an effort to streamline the administrative and procedural steps for each phase, staff is requesting authorization to establish a revenue and expenditure account in the amount of \$1,837,000, which includes the current \$260,000 PS&E phase and anticipated \$1,577,000 CON allocations. The PS&E and CON phases require no local match.

It should be noted that the expenditures for the construction phase would be incurred only after the City receives the Allocation Letter from Caltrans authorizing the City to proceed with the construction phase. The PS&E phase is expected to be completed on June 2024, the CON phase is expected to be completed on May 2025.

**FINANCIAL STATEMENT:**

ATP Grant - \$1,837,000

Revenue Account No. 296-06608-3463

Expenditure Account No. 296-409-500-598-6608 (Highland Avenue Inter-City Project)

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Transportation Choices and Infrastructure

**ENVIRONMENTAL REVIEW:**

This is a project under CEQA subject to a Categorical Exemption. Existing Facilities. CCR 15301(c).

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – Project Plan

Exhibit B – CA Transportation Commission - 2021 ATP Table (excerpt)

Exhibit C – Allocation Letter

Exhibit D – Finance Letter

Exhibit E - Resolution