

**RESOLUTION NO. 2023 -**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, CREATING THREE (3) NEW JOB CLASSIFICATIONS, REVISING ONE EXISTING JOB CLASSIFICATION, AMENDING THE NATIONAL CITY MUNICIPAL EMPLOYEES ASSOCIATION (NCMEA) SALARY SCHEDULE, AND AUTHORIZING BUDGET APPROPRIATIONS TO FUND STATED SALARIES**

**WHEREAS**, City staff recommends approving the addition of the Library Circulation Supervisor, Public Works Crew Supervisor, and Fire Inspector I classifications to the National City Municipal Employees Association (NCMEA) Salary Schedule; and

**WHEREAS**, the three (3) new classifications were created to address their unique duties and responsibilities and to support the workforce sustainability of current and future service delivery in their respective departments; and

**WHEREAS**, the Civil Service Commission of the City of National City approved the three new classifications and revision to one existing classification at their regular meeting on July 12, 2023; and

**WHEREAS**, City staff recommends setting the salaries of the three new classifications to the median of a regional salary survey of comparable classifications in nearby public agencies; and

**WHEREAS**, City staff recommends approving the 3% cost of living adjustment (COLA) for the three new classifications to be effective the first full pay period of January 2024, in line with all other NCMEA classifications; and

**WHEREAS**, the salary of the new Fire Inspector I will cause compaction with the Fire Inspector II salary; and

**WHEREAS**, City staff recommends increasing the salary steps of the Fire Inspector II by 5% effective August 22, 2023 to resolve the compaction; and

**WHEREAS**, the Library Circulation Supervisor will be filled through a Civil Service Commission approved reclassification of a current Senior Library Technician; and

**WHEREAS**, the Fire Inspector I and Public Works Crew Supervisor vacant positions will be filled through open recruitments; and

**WHEREAS**, in fiscal year 2024, no additional budget appropriations are necessary for the Library Circulation Supervisor and Fire Inspector I; and

**WHEREAS**, in fiscal year 2024, additional General Fund budget appropriations of \$9,250 are necessary for the Fire Inspector II and General Fund budget appropriations of \$40,000 are necessary for the Public Works Crew Supervisor; and

**WHEREAS**, in fiscal year 2024, additional Sewer Fund budget appropriations of \$20,000 are necessary for the Public Works Crew Supervisor.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1:** That the City Council hereby approves the new classifications of Library Circulation Supervisor, Public Works Crew Supervisor, Fire Inspector I, and revisions to Fire Inspector II.

**Section 2:** That the City Council hereby authorizes the amendment to the NCMEA Salary Schedule to add salary steps for the three new classifications and updating the salary steps of the Fire Inspector II.

**Section 3:** That the City Council hereby authorizes fiscal year 2024 budget appropriations of \$49,250 in General Fund personnel services and \$20,000 in Sewer Fund personnel services to fund new and amended salaries.

**Section 4:** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED and ADOPTED this 15th day of August, 2023.**

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Ron Morrison, Mayor

**ATTEST:**

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Shelley Chapel, MMC, City Clerk

**APPROVED AS TO FORM:**

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Barry J. Schultz, City Attorney