



NATIONAL CITY POLICE DEPARTMENT

Edward Byrne Memorial

Justice Assistance Grant (JAG) Program

FY 2020 –DJ-BX-0252

Date: 6/15/2023

Applicant: The City of National City (doing business as National City Police Department)

Project Title: Technology / Safety Improvements

Project Identifier: portable Radio Upgrades

RE: Project Extension Request

To whom it may concern,

I am formerly requesting a (4) month extension for the above named award grant. The new end date for the award would be October 31, 2023. The reason for the extension request is as follows:

- Lt. David Bavencoff who was to original grant administrator/agent (as well as other collateral duties) at the time of the grant application went on injury leave shortly after submitting the application (August 2020). His position went unfilled for several months due to the uncertainty of his medical status. Because no one knew his involvement in the grants management system. As a result this grant and several other grants went unaddressed for several months until his position was backfilled temporarily. The replacement officer had no experience in grants management/reporting and again the grants went unaddressed.

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1200 National City Boulevard
National City, CA 91950
(619) 336-4400/Fax (619) 336-4525
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- During this time, SAM.GOV, ASAP.gov, Office of Justice Program and just Grants either had bare minimum activity or went unaddressed altogether.
- In November 2021, I was assigned to take over for Lt. Bavencoff because of my previous grant experience (15 years prior). I began to research our current grants status and quickly realized that all were in various stages of past due performance and FFR reporting. I reached out to the various grant managers associated with our department grants and came to an agreement that I would take on the grants one at a time from oldest to newest. (oldest being 2016-DJ-BX-0257 and newest at the time were 2020-VD-BX-0743 and 2020-DJ-BX-0252)
- Since November 2021, I have slowly collected the necessary information to update all performance reports and FFR reports. As a closed out the 2016-DJ-BX-0257 and was ready for reimbursement through ASAP.gov we found out that we never set up ASAP.gov and SAM.GOV was never updated either. It took me a couple of months to sort that out and we were finally able to process our reimbursement.
- Over the last couple of months, I have been working on gathering the rest of the information needed for the remaining award and in the last two weeks we have resolved and submitted the outstanding performance and FFR reports for the other award grants.

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- As I began to work on this award 2020-DJ-BX-0252, I realized that we still had not submitted a budget, budget narrative, program narrative, certification of assurance and application disclosure. Furthermore, our city council had not accepted the award funds yet (though a resolution) and as a result we have not been able to spend the award funds as of yet.
- This award went unaddressed for some time, but as you can see, I have been actively working on reconciling all of the awards.
- If my extension request is granted, my plan for this award is to submit for city council approval on August 1, 2023. Once council approval, I will have a quote ready for new portable radios and obtain a purchase order for them. Also in August 1, 2023, I would update the past due performance and FFR reports pending delivery of the new radios. In October 1, 2023, I would send another performance report indicating shipping status of the radios if they have not been delivered. On November 31, 2023 a submission of the final performance and FFR report.

Respectfully,



Salvador Gil

Corporal – National City Police Department

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