

# CITY COUNCIL POLICY CITY OF NATIONAL CITY

**TITLE:** Limitation on City Approved Special Events within the City      **POLICY # 704**

**ADOPTED:** ~~November 15, 1988~~ December 12,  
1995

**AMENDED:** ~~October 7, 2008~~  
August 15, 2023

## Purpose

The City Council recognized the potential impact of various special events within the City, specifically when held concurrently, upon Police Department resources and public safety. The purpose of this policy is to limit the number of such events held concurrently in recognition of that potential impact and provide guidelines to insure public safety.

## Policy

Those City approved temporary use activities listed under "Class A Uses/Activities" in the attached sheet (with the exception of mobile home type structures," which are already limited to periods no longer that one —year), shall be limited to no more than two (2) occurring concurrently on a given day with the exception of City Parks where special events shall be limited to one (1) on a given day with a minimum of six weeks between special events in order to allow the grass and park to rejuvenate.

The Police Department shall indicate on the Temporary Use Permit (TUP) Application ~~for~~ prior to its submission to the City Council, the potential impact of a particular event upon Police resources or public safety. Each event will have necessary security as determined by the National City Police Department.

This security can be:

- — a) Private Security,
- b) Combination of Private Security and Police Officers,
- c) Police Officers and Reserve Officers.

The Police Department must approve security arrangements prior to the issuance of a Temporary Use Permit. The person or organization responsible for the event will be required to pay for officers assigned to the event. There will be no officers initially assigned to the event; further charge will be made to the operation or responsible organization.

*As an example, if an event is required to have four officers present and police activity increases and additional officers are required, there would be no charge for those additional officers.*

Alcohol will be prohibited to reduce chances of violence and disorderly conduct.

A fence may be required-, at the discretion of the Police Department, based upon the following:-

- 1) Event location,
- 2) Past activity at the —site,

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- 3) Estimated crowd and,
- 4) Type of entertainment in order to control access to the activity by large groups of people.

Activities will not operate between the hours of 11:~~00 p.m.~~00 and 8:00 a.m. on any day. There will be no sales of tickets for any activity one-half hour before closing time. If there is an imminent danger to the ~~well-being~~well-being of citizens, the Police Department shall adjust operations hours.

The City Council may, by its specific action, waive the subject limit for a particular event, if in its view, ~~no adverse~~no adverse impact upon Police Department resources or public safety would result.

The Fire Department is to have absolute authority, control, and decisions over all fireworks and or pyrotechnic displays.

## Outdoor Events at the Community Center

A Temporary Use Permit is required for events in the park or parking lot adjacent to the Community Center subject to the provisions of Chapter 15.60 of the NCMC and/or the "TUP Guidelines for Use of -City Parks" as established by the Community Services Director. In addition, a Temporary Use Permit is required for the use of the park or parking lot adjacent to the Community Center in conjunction with an event in the Community Center subject to the provisions of Chapter 15.60 of the NCMC and/or the "TUP Guidelines for Use of City Parks" as established by the Community Services Director.

## Late T.U.P. Applications

At the discretion of the ~~City Manager or designee, Building & Safety Director,~~ Temporary Use Permit Applications may be accepted for processing less than 15 working days prior to the date of the event provided the ~~City Manager or designee Building & Safety Director~~ finds the size and scope of the event lends the application to expedited review by City departments and evaluation by the City Council. In no event shall a Temporary Use Permit Application involving more than 500 participants receive expedited processing without prior approval of the City Council.

## Photography/Motion Picture Permits

The ~~City Manager or designee Director of Building & Safety~~ is designated as the individual to work directly with the film industry. The ~~City Manager or designee Director of Building & Safety~~ shall develop administrative policies and procedures to implement the California Film Commission's Model Filming Permit Process to the greatest extent possible.

The following Temporary Use Permits are required for photography and/or motion picture

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filming:

Class A: Photography or filming on public or private property that requires street closures and/ or traffic control in excess of three minutes, or that involves stunts or special effects which may require City services.

Class B: Photography or filming on public or private property that does not involve street closures and/or traffic control in excess of three minutes and does not involve stunts or special effects which may require City services.

Applications for a Temporary Use Permit for Photography/Filming shall be based on the model photography/filming developed by the California Film Commission.

Applications shall be filed with the City Manager's Office or designee's department Building & Safety Department in the following Specified number of days prior to the date the filming is to occur:

Class A: 10 working days

Class B: 2 working days

The applicant may be required to reimburse the City for costs incurred in providing support services in conjunction with a Temporary Use Permit for Photography/Filming.

Class A and Class B applications shall be accompanied by a Certificate of Insurance and Neighborhood Notification Form when deemed appropriate by the Risk Manager and the City Manager or designee Director of Building & Safety.

## T.U.P Processing Fee Waivers

The City Council shall waive T.U.P. processing fees only in the case of a non-profit organization, and when such organization can demonstrate that the event for which the T. U.P is requested will not generate any income to the organization, or that the net proceeds of the event for which the T.U.P is requested result in:

- Direct financial benefit to an individual who resides or its employed in the Ceity, and who is in dire financial need due to health reasons or a death in the family, or
- Direct financial benefit to Ceity government, e.g. generation of Sales Tax; or
- Direct financial benefit to a service club, social services agency, or other secular non-profit organization located within the Ceity, e.g. Kiwanis, Rotary Club, Lions Club, Boys and Girls Club; or
- Direct financial benefit to an organization which has been in the direct
- recipient of City or Community Development Block Grant (CDBG) funding.

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## ~~T.U.P. Events at El Toyon Park~~

~~T.U.P. events at El Toyon Park are prohibited.~~

## ~~T.U.P. Event Notification Procedures~~

It shall be the responsibility of the ~~T.U.P.~~ applicant to provide written notification to occupants of property adjacent to a City park for events in the park which involve any of the following activities:

- 1) Live musical performances
  - 2) Use of amplified sound \_\_\_\_\_
  - 3) ~~Fireworks or similar pyrotechnic displays~~
  - 4) ~~Other activities or events or portable systems.~~
- \_\_\_\_\_ systems other than hand-held portable systems.
- 3) Fireworks or similar pyrotechnic display
- 3)4) Other activities or events or portable systems.

The written notification shall include the name and telephone number of the sponsor of the event, the nature of the event, the date and hours of set-up and tear-down for the event, the date and hours of the event, and the name of the sponsor's representative who will be at the park on the day(s) of the event and how that individual may be contacted if the need arises.

The written notification shall be mailed to the occupants of properties abutting City parks as reflected on maps prepared by the City Manager's Office or designee's department~~Building & Safety Department~~. The written notification shall be submitted to the City Manager or designee~~Building & Safety Director~~ for review and approval prior to mailing. The date of mailing of the notification shall be scheduled so that the notification will be received by property occupants no less than 72 hours prior to the start of set-up activities for the event.

Failure to provide notification as stated herein may be cause for the revocation of T.U.P. approval for the event, or denial of future ~~T.U.P.~~ Applications submitted by the sponsoring organization.

## Related Policy References

~~Municipal Code Chapter 18.118~~  
~~Municipal Code Section 6.28~~  
~~Municipal Code Section 6.52~~

## Prior Policy Amendments:

None.

December 12, 1995 (Resolution No. 95-182) Established Policy  
June 18, 1996 (Resolution No. 96-99)  
March 18, 1997 (Resolution No. 97-33)  
October 21, 1997 (Resolution No. 97-133)  
September 26, 2000 (Resolution No. 2000-125)

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January 7, 2003 (Resolution No. 2003-4)  
October 7, 2008 (Resolution No. 2008-214)