



AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, September 5, 2023
Approved by: Ben Martinez, Interim City Manager

SUBJECT:

City Council Meetings Schedule for December 2023 and January 2024

RECOMMENDATION:

Approve by Council Motion to Dispense with the Tuesday, December 19, 2023, and Tuesday, January 2, 2024, Regular Meetings of the City Council; and adjourn the Regular City Council Meeting of Tuesday, December 5, 2023, to the next Regular Meeting to be held on Tuesday, January 16, 2024, at 6:00 p.m.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The City Council approved work furlough will result in City Hall being closed from Monday, December 18, 2023, through Monday, January 1, 2024. Consequently, the City Council Meeting Schedule for the Meetings of Tuesday, December 19, 2023, and Tuesday, January 2, 2024, will be modified.

Per Municipal Code Section 2.04.010, Regular Meetings of the City Council shall be held on the First and Third Tuesday of each month.

The Third Tuesday of December 2023 falls on the calendar during the scheduled furlough. In order to provide the public with the proper notice, it is recommended that the City Council adopt a motion dispensing with the December 19, 2023, and January 2, 2024, Regular Meetings of the City Council and adjourn the Regular Meeting of Tuesday, December 19, 2023 to the next Regular Meeting to be held on Tuesday, January 16, 2024.

FINANCIAL STATEMENT:

Not Applicable

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Communication and Outreach

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.