



# AGENDA REPORT

**Department:** City Clerk's Office  
**Prepared by:** Shelley Chapel, City Clerk  
**Meeting Date:** Tuesday, September 5, 2023  
**Approved by:** Ben Martinez, Interim City Manager

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**SUBJECT:**

Appointments: City Boards, Commissions and Committees – City Council Appointment for Civil Service Commission.

**RECOMMENDATION:**

City Council to Conduct Interviews and Appointment.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

Vacancies on multiple Boards/Commissions/Committees (BCCs) were noticed in the Star News, posted on the City Hall Bulletin Boards, City Website, NatCity News, and City Social Media sites to advertise openings and the application acceptance period.

The most recent Vacancy Notices were posted on August 1, 2023, and all applications were due to the City Clerk's Office by the deadline of Monday, August 21, 2023, at 5:00 p.m.

The Civil Service Commission currently has one (1) vacancy caused by end of term. The Civil Service Commission Incumbent was given the option to be considered for reappointment; that consideration application is included in Attachment B.

No additional applications were received. Please provide direction to staff.

**FINANCIAL STATEMENT:**

Not applicable.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Communication and Outreach

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

Agenda Report posted within 72 hours of meeting date and time in accordance with Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – Explanation  
Exhibit B – Applications (redacted)  
Exhibit C – City Council Policy #107  
Exhibit D – Boards/Commission/Committees Reference Chart