



# AGENDA REPORT

**Department:** Library and Community Services  
**Prepared by:** Myra M. Pina, Management Analyst II  
**Meeting Date:** Tuesday, January 16, 2024  
**Approved by:** Benjamin A. Martinez, City Manager

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**SUBJECT:**

Approval of Amendment 12 to Agreement with San Diego County for Nutrition Services.

**RECOMMENDATION:**

Adopt the Resolution Entitled “Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute Amendment 12 to County Contract 561763 Increasing the Senior Nutrition County Contract by an Amount of \$81,462, Resulting in a New Maximum Agreement Amount of \$2,021,068.27, and Extending the Contract to February 29, 2024, and Authorizing an Increase of \$81,462 in Appropriations with a Corresponding Revenue Budget.”

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

The City of National City has contracted with the County of San Diego since 1979 to provide a dining room and home delivery meal service to senior citizens 60 years and older. The City Council ratified the execution of the most recent County Contract, 561763, on February 4, 2020. In addition, the City Council approved accepting the Senior Nutrition Infrastructure Grant on February 7, 2023. Also, Amendment 10, approved by the City Council on June 20, 2023, extended the contract to December 31, 2023.

On December 5, 2023, the City Council approved Amendment 11, increasing the Senior Nutrition Infrastructure Grant by an Amount of \$59,676 Resulting in a New Maximum Agreement Amount of \$1,939,607 and Authorizing an Increase of \$7,090 in Appropriations for Nutrition Center Kitchen Equipment.

The County of San Diego as a temporary extension brings amendment 12 forward while they conclude reviewing all of their applications for new contracts in 2024.

Amendment 12 features the following:

1. Agreement Terms and Work: The Agreement Terms and Work remain unchanged.
2. Compensation: As a result of this Amendment, the Contractor’s compensation is increased by an amount of \$81,462, resulting in a new Maximum Agreement Amount of \$2,021,068.27.
  - 2.1. Revise Exhibit C, Payment Schedule to add Option 5 – January 1, 2024 – February 29, 2024.
  - 2.2. Revised Exhibit C, Payment Schedule marked Modification 12 is attached.
3. Term of Agreement: The contract term has been extended two (2) months through February 29, 2024.

The City of National City Senior Nutrition Program is open Monday – Friday and serves an average of 200 congregate meals daily at the George H. Waters Nutrition Center. Nutrition Center staff also deliver approximately 80 home-delivered meals daily while conducting wellness checks on local seniors. Food is prepared on-site by professional staff. The suggested contribution for seniors 60+ is \$3.50 per meal, with those under 60 charged \$6.00 per meal. No senior is ever turned away because they cannot pay. The Senior Nutrition Center is a vital service to the senior community as a source of adequate nutrition, wellness, and socialization.

**FINANCIAL STATEMENT:**

Approval of this item will result in an additional \$81,462, resulting in a new Maximum Agreement of \$2,021,068.27 and extending the Term of Agreement to February 29, 2024.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Health, Environment, and Sustainability

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – 561763-12 Amendment - NC Nutrition Center  
Exhibit B – County Contract Number 561763  
Exhibit C – Resolution