



# AGENDA REPORT

**Department:** City Clerk's Office  
**Prepared by:** Shelley Chapel, MMC, City Clerk  
**Meeting Date:** Tuesday, March 19, 2024  
**Approved by:** Benjamin A. Martinez, City Manager

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**SUBJECT:**

Appointments: City Boards, Commissions and Committees – City Council Appointment for the Planning Commission.

**RECOMMENDATION:**

City Council to Conduct Interviews and Appoint.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

One vacancy on the Planning Commission was noticed in the Star News, posted on the City Hall Bulletin Boards, City Website, NatCity News, and City Social Media sites to advertise the opening and the application acceptance period.

The recent Vacancy Notice was posted on February 16, 2024 with a deadline of March 6, 2024.

The Planning Commission has one vacancy caused by end of term (March 31, 2024). The Planning Commission incumbent was given the option to be considered for reappointment and declined the option. Six applications were received for consideration for appointment to the Planning Commission.

**FINANCIAL STATEMENT:**

Not applicable.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Communication and Outreach

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

Exhibit A – Explanation

Exhibit B – Applications (redacted)

Exhibit C – City Council Policy #107

Exhibit D – Boards/Commission/Committee Reference Chart