

Explanation of Appointment Process

The City Clerk's Office began advertising and accepting applications for vacancies on the following Boards, Committees, and Commissions: Planning Commission on February 16, 2024 with a deadline of March 6, 2024.

Background

In order to obtain qualified candidates, a Notice of Vacancies was advertised on the following: The City website, posted on the City Hall Bulletin Boards, the Star News and City Social Media sites to advertise openings and the application acceptance period. The vacancy presented is due to an expiring term (March 2024).

Vacancies are listed below:

BCC	Number of Open Seats and Term expiration for that seat	Appointing Member(s)	Residency Requirement	Applications Received
Planning Commission	(1) One Seat – March 31, 2028	City Council	Yes	Aurora Ramirez Beryl Forman Blanca Gallegos Daniel Perez Sherry Gogue Zachary Francisco-Gomez*

Residency requirements are listed if required in the chart above. If filling a resident requirement, applicant must reside within the City of National City at the time the application is submitted to be considered for the resident position.

The vacancy is due to the expired term of Commissioner William Sendt who is not seeking reappointment.

***One (1) applicant Zachary Francisco-Gomez** is currently a member of the Community Police & Relations Commission reappointed on March 7, 2023 with a term that expires March 31, 2026. Attendance of meetings is shown below for reference. Their meetings are held the Third Thursday of February, May, August and November at 6:00 p.m. in the Council Chamber at City Hall.

In 2023 the Commission scheduled four (4) meetings, one (1) of which was cancelled due to lack of a quorum. Only one (1) meeting has occurred this year.

Attendance	2023	2024
Attended	3	1
Absent	1	0
Cancelled	1 Cancelled due to lack of a quorum.	0

Per City Council Policy #107 (D)(14)(3) Mandatory Training and Filing Requirements:
Member Gomez has completed all required training and filing requirements.

Appointment:

Per City Council Policy #107 (D)(7):

The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call vote of the City Council. A majority vote of the City Council will be required for the appointment. If, the majority of the City Council choose to deny the proposed appointment, at which point the Mayor would propose an alternative candidate from the current application pool, or could choose to reopen the application period and return to City Councils with a different applicant for consideration.

If Mayor Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

Per City Council Policy #107 (D)(14)(3): Attendance

A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Per City Council Policy #107 (D)(14)(3): Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
 2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
 3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
 4. Anti-Sexual Harassment Training
 5. Brown Act Training
 6. Social Media Training
- Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, and training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.