

## Explanation of Appointment Process

The City Clerk's Office began advertising and accepting applications for vacancies on the following Boards, Committees, and Commissions: Community & Police Relations Commission; and, Parks, Recreation & Senior Citizen's Advisory Committee on February 16, 2024 with a deadline of March 6, 2024.

### **Background**

In order to obtain qualified candidates, a Notice of Vacancies was advertised on the following: The City website, posted on the City Hall Bulletin Boards, the Star News, and City Social Media sites to advertise openings and the application acceptance period. The vacancies presented are a combination of one resignation and the others are end of terms (March 2024).

Vacancies are listed below:

BCC	Number of Open Seats and Term expiration for that seat	Appointing Member(s)	Residency Requirement	Applications Received
Community & Police Relations Commission	(3) Three Seats – March 31, 2027	Mayoral	Two of the three seats must be filled by a National City resident.	Kimberly Cumming-Serrano Rosemary Vazquez Eric Quinones Marisa Rosales*
Parks, Recreation & Senior Citizens Advisory Committee	(1) One Seat – Sept. 30, 2024	Mayoral	Yes	Kimberly Cumming-Serrano

Residency requirements are listed if required in the chart above. If filling a resident requirement, applicant must reside within the City of National City at the time the application is submitted to be considered for the resident position.

Three (3) of the four (4) applicants have provided an address that is within the National City boundaries. One (1) applicant did not list their address on the application.

The three vacancies for the Community & Police Relations Commission are due to term expirations for Commissioners Andy Y. Sanchez, Darin Dorsey, and Jaqueline Ellis. Commissioner Darin Dorsey contacted the City Clerk's Office, and advised that he would not seek reappointment. Commissioner Ellis and Sanchez did not submit applications seeking reappointment.

**\*One (1) applicant Marissa Rosales** is currently a member of the Traffic Safety Committee reappointed on September 21, 2021 with a term that expires September 30, 2024. Attendance of meetings is shown below for reference. Their meetings are held the Second Wednesday of every month at 1:00 p.m. in the Large Conference Room in City Hall.

In 2023, the Committee scheduled twelve (12) meetings, of which eight (8) were cancelled due to a lack of agenda items. In 2024, two (2) meetings have been calendared thus far, of which one (1) was cancelled due to a lack of agenda items and the other due to lack of a quorum.

Attendance	2023	2024
Attended	4	0
Absent	0	0
Cancelled	8	2

Per City Council Policy #107 (D)(14)(3) Mandatory Training and Filing Requirements: Member Rosales has completed all required training and filing requirements.

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**Appointment:**

Per City Council Policy #107 (D)(7):

The Mayor will make the motion to appoint (naming the appointee) and Councilmembers may second the motion. The City Clerk will then take a roll call vote of the City Council. A majority vote of the City Council will be required for the appointment. If, the majority of the City Council choose to deny the proposed appointment, at which point the Mayor would propose an alternative candidate from the current application pool, or could choose to reopen the application period and return to City Councils with a different applicant for consideration.

If Mayor Appointment is not approved by the majority of the City Council by confirmation, that applicant is removed from the pool for that seat. The Mayor will return to a future meeting with a substitute Mayoral appointment.

Per City Council Policy #107 (D)(14)(3): Attendance

A Commissioner or Member of a Board, Committee, or Commission must be present at least one hour, or 50% of the entire meeting, whichever is less, to be counted as present for purposes of attendance.

Per City Council Policy #107 (D)(14)(3): Mandatory Training and Filing Requirements:

Commissioners and Members of Board, Committee, or Commission, as appointed by the legislative body, are entrusted with certain responsibilities and concomitant training and reporting. The following are requirements of Commissioners and Members of Boards, Commissions, and Committees. This training is required to be completed within 30 days of appointment or notification.

**\*\*Per City Council Policy #107 (D)(10) Re-appointment beyond two terms.** Anyone wishing to be re-appointed to any Board, Commission, or Committee and has served two or more full terms already must be approved by a four-fifths vote of the City Council. If all five members of the City Council are not present, or if one member abstains or recuses their vote, the four-fifths requirement shall be changed to require only a simple majority.

1. Oath of Office (Article XX of the California Constitution, and California Government Code Section 36507)
  2. Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 Filing (California Government Code Section 87100 et seq)
  3. AB1234 Ethics Training (California Government Code Section 53235.1(b))
  4. Anti-Sexual Harassment Training
  5. Brown Act Training
  6. Social Media Training
- Any training required by State Law, Federal Law, or City Policies.

All training is offered in a variety of formats including in person, via Zoom, and training website/software, and pre-recorded video. Currently, these are all requirements of the Mayor and City Council, and City staff.