



AGENDA REPORT

Department: City Attorney's Office
Prepared by: Barry J. Schultz, City Attorney
Meeting Date: Tuesday, April 2, 2024
Approved by: Benjamin A. Martinez, City Manager

SUBJECT:

Discussion and Direction Regarding Proposed City Councilmember Budget Policy

RECOMMENDATION:

Review and Discuss Proposed Policy; Provide Direction to City Staff Regarding Modifications and Potential Adoption of Proposed Policy.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

City Council established Council budgets during the Fiscal Year 2023-2024 Budget process.

EXPLANATION:

The City Council of National City, during the adoption of the Fiscal Year 2023-2024 City Budget, included a \$100,000 appropriation for each Councilmember's budget. The Council has requested that City staff provide the City Council with a draft Council Policy governing the use of the funds and a procedure for expenditure of the funds. Attached as Exhibit A is a draft Council Policy in response to the City Council's request.

The purpose of this hearing is for City staff to receive input on the proposed draft. Based on the input received, City staff will return to Council with a final version for adoption at the next City Council meeting.

Potential issues for discussion:

1. Should the funds be allowed for grants to non-profits?
2. Should the funds be allowed for a one-time supplement to an existing General Fund activity?
3. Should there be a standardized process for evaluating the need for and selection of consultants?

FINANCIAL STATEMENT:

Not Applicable

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Not Applicable

ENVIRONMENTAL REVIEW:

This is not a project under CEQA and is therefore not subject to environmental review.CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted within 72 hours of the meeting date and time in accordance with the Ralph M. Brown Act.

ORDINANCE:

Not Applicable

EXHIBIT:

Exhibit A - Draft City Councilmember Office Budget Policy