

## Michael Shanahan

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**From:** OTS Email <contact@ots.ca.gov>  
**Sent:** Tuesday, October 8, 2024 3:20 PM  
**To:** Michael Shanahan; Miguel Lozano  
**Subject:** Approved Office of Traffic Safety Grant (PT25188)

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Dear Grantee,

The Office of Traffic Safety (OTS) has approved your traffic safety grant, Selective Traffic Enforcement Program (STEP) (PT25188), as part of the California Traffic Safety Program.

Costs incurred must be in accordance with your grant agreement and recorded in your accounting system. No other costs will be reimbursed without prior OTS approval. Grant activities prior to 10/1/2024 or after 9/30/2025 will not be reimbursed.

Within the first quarter of your grant period, your Grant Coordinator will provide you with information about operational and fiscal requirements, as well as tools to manage your new grant.

If you have any questions, please contact your Grant Coordinator, Jim Owens at (916) 509-3014 or email [jim.owens@ots.ca.gov](mailto:jim.owens@ots.ca.gov).

Sincerely,  
Barbara L. Rooney  
Director