



AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, May 6, 2025
Approved by: Scott W. Huth, Interim City Manager

SUBJECT:

City Council 2025 Legislative Recess

RECOMMENDATION:

Provide Direction to Staff on observing a Legislative Recess, which is Historically taken in the Month of July, as Allowed by National City Municipal Code (NCMC) 2.04.020, and City Council Policy No. 104 (III)(H), and (K).

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

Legislative Recess - July

Since 2014, the City Council (Council) has observed a legislative recess during the summer to provide City Staff and Elected Officials an opportunity to catch up on work, reenergize, and prepare for the start of a new fiscal year. The purpose of this agenda item is to determine whether the City Council would like to once again consider a legislative recess in 2025.

Background

Observing a legislative recess from a City Council Meeting Schedule is practiced in a number of San Diego cities that recess both in the summer and winter. Some cities, including State Legislature and quasi-governmental entities such as the San Diego Association of Governments (SANDAG) and the Airport Authority, recess over an entire month, generally in the summer. For the past eight (8) years, the Council voted to recess during the month of July. Prior to that the City Council voted to recess during the month of August one (1) time. This is consistent with City Council Policy #104 Section III Meetings (H):

- H. City Council Recess Periods: The City Council has traditionally observed a recess period during the summer to provide elected officials and staff an opportunity to catch up on work, reenergize after a lengthy budget and strategic planning process, and prepare for the start of a new fiscal year. For purposes of this policy, a recess period is defined as a period of time longer than twenty (20) days without a regular or special meeting of the Council.

To assist the City Council with its decision, please note the following:

Should the City Council recess in July, there would be (6) weeks between meetings (June 17-August 5, 2025). As a reminder, the first meeting after the break, Tuesday, August 5, 2025, is also "National Night Out." City Councils in the past have opted to begin the City Council Meeting

at 5:00 p.m. with a light agenda, allowing the City Council to attend the “National Night-Out Against Crime” events held in the City.

National City Municipal Code Section 2.04.020 – Dispensing with Meetings.

In the event that the time of a regular meeting of the City Council falls on a holiday or election day, no meeting will be held that week. Any regular meeting may be dispensed with by a vote of the City Council.

City Council Policy No. 104 (III)(K)

K. Holidays or Elections: In the event that a regular meeting of the City Council is scheduled on the same day as a legal holiday or an election day on which a National City Candidate or National City Measure appears on the ballot, no meeting will be held that week. Any regular meeting may be dispensed with by a majority vote of the City Council.

FINANCIAL STATEMENT:

Not Applicable

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Communication and Outreach

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:

Not Applicable

EXHIBITS:

Not Applicable