



AGENDA REPORT

Department: Finance
Prepared by: Bruce Foltz Finance Director
Meeting Date: Tuesday, June 3, 2025
Approved by: Scott W. Huth, Interim City Manager

SUBJECT:

City Council Expenditure Report July 2024 through March 2025

RECOMMENDATION:

Receive and File Expenditure Report for the City Council for the period of July 2024 Through March 2025

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

On June 4, 2024 the City Council of the City of National City adopted the Fiscal Year 2025 operating and capital budget. Within the City's adopted General Fund budget of \$73,572,536, an additional \$400,000 was allocated to the City Council's total operating budget of \$832,684. The adopted budget allocated \$100,000 to each of the four Council Districts to support each of the City Councilmembers in providing better customer service to the individual Districts. These funds can be used in any combination towards necessary operating costs and support staff. Along with the additional allocation of resources, the City Council also updated City Council Policy 121, which identified the parameters and eligible uses of these funds. These funds may be used to support full or part-time staffing, professional services, travel, training, and conferences. These funds shall not be used to contribute to or support non-profit or tax-exempt organizations; for political activities, or gifts of public funds. The use of these funds shall be in alignment with the City adopted Strategic Plan and must be used in accordance with the City's purchasing policy. All funds will expire at the end of the fiscal year and may not be carried over to subsequent years.

This report encompasses the period of July 1, 2024 through March 31, 2025, and is an analysis of the expenditure of the Mayor's Office and each of the four City Councilmember's operating budgets. Below is a summary of the Mayor's and all City Councilmember's operating budget for Fiscal Year 2024/2025. This table reflects the first nine months of actual expenditures in relation to the adopted budget and the available funds for this fiscal year.

	FY 2025 Annual Budget	FY 2025 July to March Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
Total City Council Expenditures				
Councilmembers Salary & Benefits	263,706.00	189,624.17	74,081.83	72%
Support Staff Salary & Benefits	363,978.00	311,398.85	52,579.15	86%
Operating Expenditures	205,000.00	21,127.05	183,872.95	10%
Total	832,684.00	522,150.07	310,533.93	63%

Exhibit A of this report shows a detailed comparison of actual expenditures to budget for each of the four Council Districts along with the Mayor's Office. For the first nine months or 9/12th (75%) of the fiscal year, total expenditures for this fiscal year are \$522,150 compared to the adopted budget of \$832,684. Year-to-date expenditures have consumed 63% of the current year's budget.

FINANCIAL STATEMENT:

Status report only – see Exhibit A for the Expenditure Report for the City Council for the period of July 2024 through March 2025.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Balanced Budget and Economic Development

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – City Council Expenditure Report