

RESOLUTION NO. 2025 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH RALPH ANDERSEN & ASSOCIATES FOR PROFESSIONAL RECRUITMENT SERVICES.

WHEREAS, on April 18, 2025, the City Council and then City Manager Ben Martinez mutually agreed that Mr. Martinez would step down from his position, effective immediately, resulting in a vacancy in the office of City Manager; and

WHEREAS, on April 22, 2025, the City Council appointed Scott Huth to serve as Interim City Manager; and

WHEREAS, on May 6, 2025, the City Council established a subcommittee to develop a recruitment process for the selection of the next City Manager and, on June 3, 2025, the City Council provided direction on and confirmed the process to retain an executive recruitment firm; and

WHEREAS, following City staff's solicitation of proposals from qualified executive recruitment firms to conduct a nationwide recruitment for the City Manager position, the City Council subcommittee interviewed selected firms on June 9th and 10th, 2025 and selected Ralph Andersen & Associates as the firm best qualified to assist the City with the recruitment of the next City Manager; and

WHEREAS, the agreement with Ralph Andersen & Associates will allow them to provide recruitment services for and represent the City in connection with the City Manager recruitment, as well as other open and upcoming recruitments, for a not-to-exceed amount of \$100,000; and

WHEREAS, City staff recommends executing the Agreement with Ralph Andersen & Associates for professional recruitment services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: That the City Council hereby authorizes the Interim City Manager to execute an agreement with Ralph Andersen & Associates, in form and content approved by the City Attorney, to provide executive search services in an amount not-to-exceed \$100,000.

Section 2: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED and ADOPTED this 17th day of June, 2025.

Ron Morrison, Mayor

ATTEST:

Shelley Chapel, MMC, City Clerk

APPROVED AS TO FORM:

Barry J. Schultz, City Attorney