



AGENDA REPORT

Department: Engineering and Public Works
Prepared by: Tirza Gonzales, Operations Manager
Meeting Date: Tuesday, June 17, 2025
Approved by: Scott W. Huth, Interim City Manager

SUBJECT:

Third Amendment with San Diego Mechanical and Energy, Inc. for Facilities HVAC and Related Services

RECOMMENDATION:

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, Authorizing the Mayor to Execute a Third Amendment to the Agreement with San Diego Mechanical & Energy, Inc. to Extend the Agreement by One Year to June 30, 2026."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

The Facilities Maintenance Division of the Engineering and Public Works Department currently maintains 27 facilities which include City Hall, MLK Community Center, public library, the municipal pool, recreation centers, park restrooms, fire stations, a police station and warehouse, the ARTS Center, Nutrition Center, Senior Center, several historic buildings, as well as two sewer pump stations and two stormwater pump stations.

Based on the need for coordinated and scheduled preventative maintenance, the unpredictability of repairs and services, and the availability and demand for qualified and certified persons, the Engineering and Public Works Department issued a Request for Proposals (RFP) for on-call and as-needed Facilities Maintenance Support Services to provide inspections and servicing of commercial and industrial HVAC systems and equipment, pump stations, and related equipment and services. The solicitation was posted on PlanetBids, a free public electronic bidding system, on April 15, 2021. The deadline to submit responsive proposals was May 13, 2021.

The City held a pre-submittal meeting and site visit to provide an opportunity for contractors to ask questions and see the equipment and systems under consideration of the RFP on April 22, 2021. Three proposals were received by the 5:00 p.m. submittal deadline. On May 25, 2021, a panel of Engineering and Public Works Department staff reviewed and scored the submittals based on the evaluation criteria detailed in the RFP. San Diego Mechanical & Energy, Inc. scored the highest. After completing reference checks and contract negotiations, staff presented the contract to City Council for award.

On June 15, 2021, City Council adopted Resolution 2021-85, approving a two-year Agreement, with the option for three (3), one-year extensions, between the City of National City and San Diego Mechanical & Energy, Inc., for a not-to-exceed amount of \$1,400,000 to provide on-call Facilities Maintenance Support Services for the period of July 1, 2021 through June 30, 2023.

On June 20, 2023, City Council adopted Resolution No. 2023-87, approving the First Amendment to the Agreement, exercising the first of three (3), one-year extensions, to extend the Agreement by one year to June 30, 2024.

On June 18, 2024, City Council adopted Resolution No. 2024-66, approving the Second Amendment to the Agreement, exercising the second of three (3), one-year extensions, to extend the Agreement by one year to June 30, 2025.

Based on their performance and quality of work, staff recommends approving a Third Amendment to the Agreement with San Diego Mechanical & Energy, Inc., by exercising the third of the three (3), one-year extensions, to extend the Agreement by one year to June 30, 2026 with no changes to any other provisions of the agreement.

FINANCIAL STATEMENT:

Facilities Maintenance Support Services will be provided with available funding based on future appropriations as part of the annual budget.

626-10-31-31500-7299- Facilities Maintenance Contract Services

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Not Applicable

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – Third Amendment

Exhibit B – Resolution