

**CITY OF NATIONAL CITY
NEIGHBORHOOD SERVICES DEPARTMENT
APPLICATION FOR A TEMPORARY USE PERMIT
CONDITIONS OF APPROVAL**

SPONSORING ORGANIZATION: First Family Community Church

EVENT: The Hope Event

DATE OF EVENT: 08/16/2025

APPROVALS:

COMMUNITY SERVICES	YES [x]	NO []	SEE CONDITIONS []
RISK MANAGER	YES [x]	NO []	SEE CONDITIONS [x]
PUBLIC WORKS	YES [x]	NO []	SEE CONDITIONS [x]
FINANCE	YES [x]	NO []	SEE CONDITIONS []
FIRE	YES [x]	NO []	SEE CONDITIONS [x]
POLICE	YES [x]	NO []	SEE CONDITIONS [x]
ENGINEERING	YES [x]	NO []	SEE CONDITIONS []
COMMUNITY DEVELOPMENT	YES [x]	NO []	SEE CONDITIONS [x]

CONDITIONS OF APPROVAL:

RISK MANAGER (619) 336-4370

Risk Management has reviewed the above-captioned request for issuing a Temporary Use Permit. To satisfy the City's insurance requirements, it will be necessary for the Applicant to provide the following:

- The applicant has provided a valid copy of the Certificate of Liability Insurance.
- The insurance policy has a combined single limit of no less than \$1,000,000.00 (ONE MILLION DOLLARS) for each occurrence and \$2,000,000.00 (TWO MILLION DOLLARS) in aggregate that would cover the date and location of the event.
- **The applicant must provide a separate additional insured endorsement wherein it notes the additional insured as "The City of National City, its officials, agents, employees, and volunteers."**
- The insurance company issuing the insurance policy has an A.M. Best's Guide Rating of A: VII; the insurance company is a California-admitted company.
- The Certificate Holder must reflect:
City of National City
c/o Risk Manager
1243 National City Boulevard
National City, CA. 91950-4397

It should be noted that the Indemnification and Hold Harmless Agreement was properly executed by the applicant when the Special Event Application was submitted.

PUBLIC WORKS (619)366-4580

Streets Division

No involvement

Facilities Division

No comments received

Parks Division

1. 3 hours for set up on Thursday 8/14/2025 to mark irrigation valve boxes and paint a fire lane at regular pay @ \$70.32=\$281.28
2. One staff for the duration of event 8 hours from 12 pm to 8 pm for litter control and service public restrooms. Overtime rate at \$105.49
3. total \$843.92 on 8/16/2025
4. Event organizer did not request the City Stage and PA.
5. Total expense for event \$1,125.20

POLICE DEPARTMENT

Four (4) Police Officers and one Supervisor, to be at the location from 1530-2030 hours. The officers will start at 1500 and end their shift at 2100 (6 hours each) that includes donning and doffing, equipment/patrol vehicle prep, loading and unloading as well as drive time to and from the police department.

Total hours worked: 30

Hourly Loaded OT Officers Rate: \$96.94

Hourly Loaded OT Sergeant Rate: \$121.34

Total: \$3,054.60

ENGINEERING

No comments received

COMMUNITY SERVICES

No comments received

FINANCE

No comments received

COMMUNITY DEVELOPMENT

Planning

1. All activities shall comply with the limitations in Table III of NCMC Title 12 (Noise).
2. Speakers shall face away from residential properties.

Building

1. The proposed stage must not be elevated more than 36-inches (3-feet) from grade and no overhead framing, lighting, speakers, etc. are permitted.

2. Any electrical wires through a walkway must be properly covered to avoid trip hazards.

Neighborhood Services

Neighborhood Notifications – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

Display of banners -- Banners are allowed on site for event but must be removed immediately thereafter event completion. If you wish to place banners in any location other than on-site, you must get approval from the property/business owner where you intend to display the banner.

FIRE (619) 336-4550

No fee for this event, and no after-hours inspection required

Stipulations required by the Fire Department for this event are as follows:

- 1) Maintain Fire Department access at all times. Emergency services access shall be given to all emergency apparatus upon approach.
- 2) Provide a currently serviced 2A:10BC fire extinguisher for the stage. Extinguishers to be mounted in a visible location between 3½' to 5' from the floor to the top of the extinguisher. The maximum travel distance from an extinguisher shall not exceed 75 feet.
- 3) Stages with covered tops, walls, etc., shall have a Certificate of State Fire Marshal flame resistance, which shall be provided to the National City Fire Department before the event.
- 4) If tents or canopies are used, tents having an area in excess of 200 square feet and or canopies in excess of 400 square feet or multiple tents and or canopies placed together equaling or greater than the above stated areas, are to be used, they shall be flame-retardant treated with an approved California State Fire Marshal seal attached. **A ten feet separation distance must be maintained between tents and canopies.** A permit from the Fire Department must be obtained. **Cooking shall not be permitted under tents or canopies unless the tents or canopies meet “State Fire Marshal approval for cooking.** Fees can only be waived by the City Council.

Canopies:

0 – 400 sf -	\$0
401 – 500 sf -	\$391.00

501 – 600 sf -	\$436.00
601 – 700 sf -	\$571.00

Tents:

0 –200 sf -	\$391.00
201 – (+) sf -	\$751.00

If there are any questions, please reach out to the Fire Department at 619-336-4559