



AGENDA REPORT

Department: Engineering & Public Works
Prepared by: Tirza Gonzales, Operations Manager
Meeting Date: Tuesday, August 5, 2025
Approved by: Scott W. Huth, Interim City Manager

SUBJECT:

Authorize the purchase of Roofing Materials from The Garland Company, Inc. for the National City Public Library.

RECOMMENDATION:

Adopt a Resolution Entitled, "Resolution of the City Council of the City of National City, California, 1) Waiving the Formal Bid Process Pursuant to National City Municipal Code Section 2.60.260 Regarding Cooperative Purchasing and Authorizing the City to Piggyback onto California Multiple Award Schedule Contract # 4-20-56-0006B with The Garland Company, Inc. for the Purchase of Roofing Materials in a Not-to-Exceed Amount of \$622,584 for the National City Public Library; and 2) Authorizing the Establishment of an Appropriation of \$622,584 in the Library Capital Outlay Fund."

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

In October 2024, the Engineering & Public Works Department commissioned a comprehensive roof inspection and assessment of all City-owned facilities. The results of the assessment confirmed that the multiple roofs covering the National City Public Library, which were installed nearly 20 years ago, have exceeded their useful life and need to be replaced. In order to expedite product delivery and take advantage of competitive pricing, staff has identified an opportunity for the City of National City to piggyback onto the California Multiple Award Schedule (CMAS) Contract # 4-20-56-0006B with The Garland Company, Inc., for the purchase of roofing materials for the National City Public Library. This agenda item addresses the acquisition of the roofing system only, with related services to be awarded at a later date.

NCMC Section 2.60.260 provides authority to the purchasing agent to join with other public jurisdictions to take advantage of cooperative purchasing opportunities, including but not limited to any federal, state or local agency pricing program or structure that is determined by the purchasing agent to allow a procurement that is in the best interests of the City.

The purchasing agent may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined by the purchasing agent to be in substantial compliance with the City's procurement procedures, irrespective of the contracting limits of that jurisdiction or agency, even if the City had not initially joined with that public agency in the cooperative purchase.

National City's Purchasing staff has confirmed that the CMAS Contract # 4-20-56-0006B with The Garland Company, Inc, was competitively bid through a Request for Proposals process, and that the CMAS procurement procedures are in substantial compliance with those of National City.

Staff recommends taking advantage of the competitive pricing offered through this cooperative purchasing opportunity to secure a highly rated 30-year roofing system that meets or exceeds industry standards.

FINANCIAL STATEMENT:

Library Capital Outlay Fund

Expenditure Account #

108-10-18-18500-7598-1620108 (Library Roof Replacement) - \$622,584

New appropriation based on fund balance available in the Library Capital Outlay Fund.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Parks, Recreation and Library

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – Library Proposal

Exhibit B – CMAS Contract 4-20-56-0006B

Exhibit C – Resolution