



AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, October 7, 2025
Approved by: Scott W. Huth, City Manager

SUBJECT:

Dispense with Certain City Council Meetings Scheduled for January 2026, per City Council Policy No. 104.

RECOMMENDATION:

Approve by City Council Motion to Dispense with Meetings as Recommended by Staff.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

Per Municipal Code Section 2.04.010, Regular Meetings of the City Council shall be held on the First and Third Tuesday of each month.

The City Council approved work furlough period will result in City Hall being closed from Monday, December 22, 2025, through Friday, January 2, 2026. City Staff will return to City Hall Monday, January 5, 2026.

In order to provide the public with the proper notice of 72 hours, it is recommended that the City Council adopt a motion dispensing with the meetings as follows:

1. Cancel Regular Meeting of Tuesday, January 6, 2026 -- Would not allow the 72-hour notification of meeting required by law. The City's staff do not return to work until Monday, January 5, 2026.
2. Schedule Regular Meeting, Tuesday, January 20, 2026.

FINANCIAL STATEMENT:

Not Applicable

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Not Applicable

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:

Not Applicable

EXHIBIT:

Not Applicable