



# AGENDA REPORT

Department: City Clerk's Office  
Prepared by: Shelley Chapel, MMC, City Clerk  
Meeting Date: Tuesday, December 2, 2025  
Approved by: Alejandro Hernandez, Acting City Manager

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**SUBJECT:**

Appointments: City Boards, Commissions, and Committees – Mayoral Appointment to the Board of Library Trustees and the Traffic Safety Committee.

**RECOMMENDATION:**

Mayoral Appointment with the City Councilmembers' Confirmation.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

A City Boards, Commissions and Committee (BCC) vacancy notice was published in the Star News, posted on the City Hall Bulletin Boards, City website, and City Social Media sites to advertise the openings and application acceptance period.

The Vacancy Notice was posted on July 29, 2025 and most recently on November 5, 2025, with a deadline of November 19, 2025.

Board of Library Trustees has one (1) available seat (*alternate position*) due to an expired term.

Traffic Safety Committee has one (1) available seat due to the resignation of recently appointed Rolly Erum.

**FINANCIAL STATEMENT:**

Not applicable.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Communication and Outreach

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBITS:**

- Exhibit A – Explanation for Mayoral Appointments
- Exhibit B – Applications (redacted)
- Exhibit C – City Council Policy #107
- Exhibit D – Boards/Commission/Committees Reference Chart