



AGENDA REPORT

Department: City Clerk's Office
Prepared by: Shelley Chapel, MMC, City Clerk
Meeting Date: Tuesday, December 2, 2025
Approved by: Alejandro Hernandez, Acting City Manager

SUBJECT:

Appointments: City Boards, Commissions, and Committees – City Council Interview and Appointment for the Civil Service Commission.

RECOMMENDATION:

City Council to Conduct Interviews and Appoint.

BOARD/COMMISSION/COMMITTEE PRIOR ACTION:

Not Applicable.

EXPLANATION:

A City Boards, Commissions and Committee (BCC) vacancy notice was published in the Star News, posted on the City Hall Bulletin Boards, City website, and City Social Media sites to advertise the opening and application acceptance period for multiple committees.

The Vacancy Notice was posted on July 29, 2025 and most recently on November 5, 2025 with a deadline of November 19, 2025.

The Civil Service Commission has one (1) vacancy due to an expiring term (September 2025). One application was received.

FINANCIAL STATEMENT:

Not applicable.

RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:

Communication and Outreach

ENVIRONMENTAL REVIEW:

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

PUBLIC NOTIFICATION:

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

ORDINANCE:

Not Applicable

EXHIBITS:

Exhibit A – Explanation for City Council Appointments
Exhibit B – Applications (Redacted)
Exhibit C – City Council Policy #107
Exhibit D – Boards/Commission/Committees Reference Chart