



# AGENDA REPORT

**Department:** Finance  
**Prepared by:** Bruce Foltz, Finance Director  
**Meeting Date:** Tuesday, December 2, 2025  
**Approved by:** Alejandro Hernandez, Acting City Manager

**SUBJECT:**

City Council Expenditure Report for Fiscal Year 2025

**RECOMMENDATION:**

Receive and File Expenditure Report for the City Council July 2024 Through June 2025.

**BOARD/COMMISSION/COMMITTEE PRIOR ACTION:**

Not Applicable.

**EXPLANATION:**

On June 4, 2024, the City Council of the City of National City adopted the Fiscal Year 2025, operating and capital budget. Within the City’s adopted General Fund budget of \$73,572,536, an additional \$400,000 was allocated to the City Council’s total operating budget of \$832,684. The adopted budget allocated \$100,000 to each of the four Council Districts to support each of the City Councilmembers in providing better customer service to the individual Districts. These funds can be used in any combination towards necessary operating costs and support staff. Along with the additional allocation of resources, the City Council also updated City Council Policy 121, which identified the parameters and eligible uses of these funds. These funds may be used to support full or part-time staffing, professional services, travel, training, and conferences. These funds shall not be used to contribute to or support non-profit or tax-exempt organizations; for political activities, or gifts of public funds. The use of these funds shall be in alignment with the City adopted Strategic Plan and must be used in accordance with the City’s purchasing policy. All funds will expire at the end of the fiscal year and may not be carried over to subsequent years.

This report encompasses the period of July 1, 2024 through June 30, 2025, and is an analysis of the expenditures of the Mayor’s Office and each of the four City Councilmember’s operating budgets. Below is a summary of the Mayor’s and all City Councilmember’s operating budgets for Fiscal Year 2024/2025. This table reflects the full twelve months of actual expenditures in relation to the adopted budget and the available funds for this fiscal year.

	FY 2025 Annual Budget	FY 2025 Annual Actual Exp.	FY 2025 Remaining Balance	Actual to Budget Percentage
<b>Total City Council Expenditures</b>				
Councilmembers Salary & Benefits	263,706.00	264,561.05	(855.05)	100%
Support Staff Salary & Benefits	363,978.00	457,480.52	(93,502.52)	126%
Operating Expenditures	205,000.00	43,790.46	161,209.54	21%
<b>Total</b>	<b>832,684.00</b>	<b>765,832.03</b>	<b>66,851.97</b>	<b>92%</b>

Exhibit A of this report shows the comparison of actual expenditures to budget for each of the four Council Districts along with the Mayor's Office.

**FINANCIAL STATEMENT:**

For Fiscal Year 2025, total expenditures were \$765,832.03 compared to the adopted budget of \$832,684.00. Those expenditures represent 92% of the budget for that fiscal year.

**RELATED CITY COUNCIL 2020-2025 STRATEGIC PLAN GOAL:**

Balanced Budget and Economic Development

**ENVIRONMENTAL REVIEW:**

This is not a project under CEQA, and is therefore, not subject to environmental review. CCR15378; PRC 21065.

**PUBLIC NOTIFICATION:**

The Agenda Report was posted at least 72 hours before the Regular Meeting date and time, and 24 hours before a Special Meeting in accordance with the Ralph M. Brown Act.

**ORDINANCE:**

Not Applicable

**EXHIBIT:**

Exhibit A - City Council Expenditure Report